MARDEN PARISH COUNCIL – RISK ASSESSMENT
SOUTHONS FIELD

DATE:

All employers must conduct a risk assessment. If you have fewer than five employees you don't have to write anything down.
Severity and Likelihood to be graded 1 – 3 (1 being low, 3 being high), then multiplied to give a Rick Grading out of 9.
Risk Gradings: 1-2 = L 3-5 = M 6-9 = H

No.	Hazard Description	How could harm occur?	Who could be harmed?	Pre-Control Risk Rating S x L = R			Control measures to be implemented	Residual Risk Rating S x L = R		
				S	L	R		S	L	R
1	Defective driveway, footpaths and open spaces / rabbit holes	Injured through trips or slips	Visitors	2	2	M	Regular inspections for safety defects (eg pot holes) and repairs undertaken asap. If issues are reported by public, the caretakers, or external contractors, are contacted to deal with the items	2	1	M
2	Litter bins	Cuts Infections	Visitors	2	2	M	Bins emptied once a week and more often if reported full or after an event Bins are inspected regularly by grounds maintenance staff for sharp edges, doors missing etc.	2	1	M
3	Fencing/ gates	Cuts from broken fencing, finger entrapment	Visitors	2	2	M	Fences and gates inspected regularly and repairs undertaken asap	2	1	M

Office Opening Times:
Mondays, Tuesdays & Fridays 10am - 12 noon
Email: clerk@mardenkent-pc.gov.uk
Website: www.mardenkent-pc.gov.uk
Parish Council

LOCAL COUNCIL AWARD SCHEME QUALITY GOLD

4	Mowing and Strimming Machine and manual handling hazards	Muscular injury Stones / other objects being thrown up by mower or strimmer	Employees Visitors	2	2	M	Mowing and strimming currently undertaken by caretaker/contractor (see individual risk assessment). Any mowing and strimming not to be undertaken when public in vicinity Correct PPE to be used Grass to be checked for objects/glass prior to mowing/strimming. Ongoing checks to ensure PPE is being used correctly	2	1	M
5	Seating and benches	Injury from damaged benches	Employees Visitors	1	1	L	Inspected regularly Repairs undertaken asap or bench removed if beyond repair. Seating secured to the ground to minimise vandalism.	1	1	L
6	Dog Fouling	Faeces / disease		3	2	M	Only assistance dogs permitted onto Southons Field Caretaker to monitor for evidence and remove if found All surrounding properties notified of no dog policy on field Reminder letters sent regularly / article in newsletter if dogs are seen on field	2	1	M
7	Trees and vegetation	Injury from overhanging branches, diseased trees and tree roots	Employees Visitors	3	2	M	18 monthly Tree Audit undertaken. Work to be evaluated and undertaken by tree surgeon. Caretaker checks/monitors trees on a monthly basis and after high winds.	2	2	M

							Take immediate action if urgent or reports for further instruction from Clerk/Council if not. Caretaker ensures no poisonous /hazardous plants are growing in area All vegetation cut back regularly			
8	Pavilion / Container	Injury from falling roof panels	Employees Visitors	2	1	M	All inspected internally and externally by caretaker. No access by public Inspected six-monthly by members of the Amenities Committee at site meeting Any defects are repaired asap	1	1	L
9	Football goal	Caught in goal net – twisted ankle	Visitors	2	2	M	Monitor regularly Repair or replace when damaged	1	1	L