MARDEN PARISH COUNCIL – RISK ASSESSMENT
SOUTHONS FIELD BEACON

DATE: 3rd March 2026

All employers must conduct a risk assessment. If you have fewer than five employees you don't have to write anything down.
Severity and Likelihood to be graded 1 – 3 (1 being low, 3 being high), then multiplied to give a Rick Grading out of 9.
Risk Gradings: 1-2 = L 3-5 = M 6-9 = H

No.	Hazard Description	How could harm occur?	Who could be harmed?	Pre-Control Risk Rating S x L = R			Control measures to be implemented	Residual Risk Rating S x L = R		
				S	L	R		S	L	R
1	Uneven ground	Slips and trips	All attending	2	2	M	Grasscrete has been laid at the entrance to alleviate mud/water laying. Any events held in evening – attendees are advised to bring torches. Any visible rabbit holes to be filled prior to event Any cables to be covered to ensure no trip hazards Consent requested from neighbouring residents to use electricity supply for garland lighting along entrance. If not able to use Clerk has battery lights which will be hung on the driveway fencing.	2	1	M
2	Movement of vehicles on and off site prior and during event	Collision Pedestrian injury	All attending	2	1	M	Marshalls in attendance at either end of driveway before, and during, the event (access for blue badge drivers only once event commences) Signage erected at entrance to driveway and field Residents of Southons Drive notified	1	1	L

3	Temporary fencing (cordoned off areas)	Fencing removed and area no longer cordoned off – public too close to beacon	All attending	4	2	H	Inspect regularly for defects Safety fencing to be erected around beacon area Marshalling during event to ensure safety fencing remains in place	2	1	M
4	Evacuation of field	In cases of emergency		3	1	M	Marshalls will supervise an orderly exit from the site using microphone/loudspeaker to advice the public. Event holder to have access to mobile phone to contact emergency services. If possible headsets to be provided to marshalls/ volunteers to communicate	2	1	M
5	Litter	Cuts Pollution	All in attendance	1	1	L	General litter to be collected during the event by volunteers If an evening event a further litter pick to be undertaken the following date	1	1	L
6	Lighting of Beacon	Burns Falling from height	Responsible person (designated to light beacon)	4	2	H	Ensure area is cordoned off Ensue there is no flammable materials in the vicinity of the beacon Only suitable materials are to be used (ie pallets, straw, cardboard) – no dangerous items to be burnt. Appointed person (Fire services) to light beacon. RP to be familiar and competent for the operation of lighting the beacon. PPE (no flammable clothing) to be worn. Responsible person to remain on site until beacon fire is extinguished (See also beacon lighting policy)	3	1	M
7	Spread of fire	Burns Smoke inhalation	All in attendance Neighbouring properties	3	2	M	Beacon to be supervised at all times when lit. A fire extinguisher will be available.	2	2	M

							Area to be clear of flammable material/liquids Fire Service to be pre-notified of the event First aiders on site along with first aid kit Mobile phones will be carried in the case of emergency			
8	Weather conditions	Heavy Rain High Winds	All attending	2	2	M	Event to be scaled down or cancelled in extreme weather	2	2	M

Office Opening Times:
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Parish Council

LOCAL COUNCIL AWARD SCHEME QUALITY GOLD