MARDEN PARISH COUNCIL – RISK ASSESSMENT
PLAYING FIELD

DATE: 3rd March 2026

All employers must conduct a risk assessment. If you have fewer than five employees you don't have to write anything down.
Severity and Likelihood to be graded 1 – 3 (1 being low, 3 being high), then multiplied to give a Rick Grading out of 9.
Risk Gradings: 1-2 = L 3-5 = M 6-9 = H

No.	Hazard Description	How could harm occur?	Who could be harmed?	Pre-Control Risk Rating S x L = R			Control measures to be implemented	Residual Risk Rating S x L = R		
				S	L	R		S	L	R
1	Defective footpaths and open space	Trips/slips on uneven ground	Employees Visitors	2	1	M	Regular inspections for safety defects (eg pot holes) and repairs undertaken asap. Caretakers litter pick at least twice a week and pick up any glass and other objects. If reported by public caretakers are contacted to deal with the items. Any unauthorised vehicular use is monitored and reported to Police – can be viewed by CCTV (see CCTV Policy)	1	1	L
2	Litter bins	Cuts	Employees All visitors	2	1	M	PPE to be worn when emptying bins Bins emptied at least twice a week and more often if reported full.	2	1	M

Office Opening Times:
Mondays, Tuesdays & Fridays 10am - 12 noon
Email: clerk@mardenkent-pc.gov.uk
Website: www.mardenkent-pc.gov.uk
Parish Council

LOCAL COUNCIL AWARD SCHEME QUALITY GOLD

							Bins are inspected regularly by grounds maintenance staff for sharp edges, doors missing etc.			
3	Fencing / gates / hedging around play area and field	Cuts	Employees Visitors	1	1	L	Fences, gates and hedging inspected regularly and repairs undertaken asap	1	1	L
4	Mowing and strimming Machine and manual handling hazards	Muscular injury Stones/other objects being thrown up by mower or strimmer	Employees Visitors	2	2	M	Mowing and strimming currently undertaken by caretaker/contractor (see individual risk assessment). Any mowing and strimming not to be undertaken when public in vicinity Correct PPE to be used Grass to be checked for objects/glass prior to mowing/strimming. Ongoing checks to ensure PPE is being used correctly	2	1	M
5	Seating and benches	Injury from damaged benches	Employees Visitors	1	1	L	Inspected regularly Repairs undertaken asap or bench removed if beyond repair. Seating secured to the ground to minimise vandalism.	1	1	L

6	Dog Fouling	Faeces / disease		3	2	M	Area to Napoleon Drive and Playing Field play areas fenced off – no dog signs erected No dogs permitted onto Southons Field Caretaker to monitor for evidence and remove if found Co-mingled bins provided for disposal of dog waste and a station provided for dog bags. MBC signage erected	2	1	M
7	Trees and vegetation	Injury from overhanging branches, diseased trees and tree roots	Employees Visitors	3	2	M	18 monthly Tree Audit undertaken. Work to be evaluated and undertaken by tree surgeon. Caretaker checks/monitors trees on a monthly basis and after high winds. Take immediate action if urgent or reports for further instruction from Clerk/Council if not. Caretaker ensures no poisonous /hazardous plants are growing in area All vegetation cut back regularly	2	2	M