MARDEN PARISH COUNCIL RISK ASSESSMENT
AMENITIES COMMITTEE - CEMETERY

Date: 2nd March 2026

All employers must conduct a risk assessment. If you have fewer than five employees you don't have to write anything down.
Severity and Likelihood to be graded 1 – 3 (1 being low, 3 being high), then multiplied to give a Risk Grading out of 9.
Risk Gradings: 1-2 = L 3-5 = M 6-9 = H

	Hazard Description	How could harm occur?	Who could be harmed?	Pre-Control Risk Rating S x L = R			Control measures to be implemented	Residual Risk Rating S x L = R		
				S	L	R		S	L	R
1	Slip and Trips	Trips on memorials Trips over tree roots Slips on moss/wet footpaths	Employees Contractors Visitors	1	2	M	Regular checks of memorials (see Memorial Risk Assessment/Policy) Monitor moss on footpaths and action if required Regular checks for tree roots	1	1	L

LOCAL COUNCIL AWARD SCHEME QUALITY GOLD

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				S	L	R		S	L	R
2	Vehicles	Vehicles within the cemetery boundary	Employees Contractors Visitors	1	1	L	Only permitted vehicles to be within cemetery Vehicle signage Minimum speed limit 5mph Staff to wear hi-viz jackets Gates to be kept locked unless permission given to access cemetery Prior approval for funeral companies, gravediggers and memorial stonemason vehicles to be given.	1	1	L
3	Muscular injuries	Heavy lifting Manual Handling	Employees	1	2	M	Staff to be aware of manual handing techniques/ training given if relevant Two or more people to undertake moving of heavy items	1	2	M
4	Falls, injuries	Crushing from memorials Falls from leaning on loose memorials	Employees Contractors Visitors	3	2	M	Regular checks of memorials (see memorial risk assessment/policy) Laying down/staking of memorials Signage	2	2	M

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				S	L	R		S	L	R
5	Burns Smoke inhalation	Close proximity to caretaker's bonfire	Employees Contractors Visitors	1	2	M	Fire to be located away from the public area Caretaker to always be in attendance whilst fire is lit (not to leave site until fire is extinguished) Always site fires away from trees, buildings and overhead wires etc	1	1	L
6	Cuts Finger entrapments	From gates and fences	Employees Contractors Visitors	1	1	L	Check gates and fences regularly for defects – repair asap after discovery or put up signage	1	1	L
7	Physical and verbal abuse Ill-health Injury	Lone working	Employees	2	1	M	Employees to inform Parish Office where working (see Lone Worker policy)	2	1	M

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				S	L	R		S	L	R
8	Injury from equipment	Incorrect use of machinery	Employees Visitors	1	1	L	Employees to wear PPE and to report any defects to Parish Office for replacement Follow manufacturer's instructions when operating equipment Never strim/mow in vicinity of visitors/other users of the cemetery	1	1	L
9	Cuts Needle injury	Collection / emptying of litter bins	Employees	1	1	L	Employees to wear gloves and other appropriate PPE whilst emptying bins Dispose of litter in appropriate containers 1st Aid kits to be made available to employees Parish Office to be informed of any needle injury	1	1	L
10	Splinters Falls	From benches	Employees Visitors	1	1	L	Ensure all seating is regularly inspected	1	1	L

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				S	L	R		S	L	R
11	Injury	Overhanging branches Falling trees	Employees Visitors Contractors	1	2	M	3-year tree audit undertaken Monthly (and after Yellow Weather Warning/high winds) visual check/monitoring undertaken by caretaker Immediate action to be taken if urgent or monitor	1	2	M

Risk assessment to be reviewed if no longer be valid (eg following an accident in the workplace or if there are any significant changes to hazards, such as new work equipment or work activities)

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