

Full Council Meetings Action Log

	Action for Cllrs
	Action for Clerk
	Action for Cllrs and Clerk
	Ongoing

ONGOING

Action No.	Minute No.	Date of Meeting	Minute Action	Allocated to	To Do	Date completed
A18	138/24	13th February 2024	Risk Assessments - review format (see A109)	Clerk	ONGOING: Continuing to be updated.	
A27	153/24		Review faint yellow lines in village	Cllrs	ONGOING: To report to the Clerk	
A105	125/25	10th December 2024	Update Word documents to meet new Accessibility regulations	Clerk	ONGOING	
A109	136/25(F)	11th March 2025	Update Risk Assessments and upload to website	Clerk	ONGOING	
A177	085/25	11th November 2025	Arrange further Speed Watch dates	Cllrs Rabot and Summersgill	ONGOING	
A230	142/26	14th April 2026	Cllr Rabot to liaise with Beat Officers for surgery dates	Cllr Rabot	ONGOING	

2024/2025

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Action No.	Minute No.	Date of Meeting	Minute Action	Allocated to	To Do	Date completed
A111	137/25(D)(e)	11th March 2025	Trial Sharepoint with a few Cllrs	Clerk		
A117	148/25(D)		Chase Southern Water	Clerk	Chased April - September Mike Russell is now contact	

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Action No.	Minute No.	Date of Meeting	Minute Action	Allocated to	To Do	Date completed
A150	046/25	12th August 2025	Write to Southern Water regarding the new pipework system at Bewl Water / flood risk assessment	Clerk	Emailed Mike Russell 9/9/25	
A168	069/25	14th October 2025	Arrange meeting with Allotment Society	Clerk / Cllr Rabot		
A171	074/25		Obtain quotes for wooden fingerposts	Clerk		
A172	080/25	11th November 2025	Invite PCSO to next Community Forum	Cllr Boswell		
A184	091/25		Apply for building Regs for public conv.	Cllr Turner		
A206	118/26	10th February 2026	Arrange meeting with MBC/KCC re asset transfers	Clerk	Asset Transfer WG	
A213	123/26	10th March 2026	Cllr Turner to view Business Stream account due to high invoice	Cllr Turner		
A234	142/26		Cllrs to look at GDPR training	Cllrs		
A235	142/26		Purchase equipment for Resilience Planning	Clerk		

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