



## **TO ALL MEMBERS OF MARDEN PARISH COUNCIL**

Dear Councillor

**YOU ARE HEREBY SUMMONED TO ATTEND** the Parish Council meeting of Marden Parish Council to be held on Tuesday 10<sup>th</sup> February 2026 at 7.30pm at The Allens, Albion Road, Marden

*Alison Hooker*

Alison Hooker (Mrs)

Clerk to Marden Parish Council

5<sup>th</sup> February 2026

[clerk@mardenkent-pc.gov.uk](mailto:clerk@mardenkent-pc.gov.uk) / 01622 832305 / [www.mardenkent-pc.gov.uk](http://www.mardenkent-pc.gov.uk)

Members of the public and press are welcome to attend this meeting and may speak during the public adjournment at the discretion of the Chairman and in accordance with standing order 1 e-g. Questions relating to any other items that are not on this agenda should be referred to the Chair of the Council or Clerk as appropriate and outside this meeting.

The law allows the public proceedings of council meetings to be recorded, which includes filming as well as audio-recording. Photography is also permitted. By attending this meeting, you are consenting to be filmed. As a matter of courtesy, please advise the Clerk if you intend to record any part of the proceedings.

*Marden Parish Council operates under General Power of Competence since adopted on 7<sup>th</sup> May 2024. Minute Reference 012/24.*

## **AGENDA**

### **114/26 PRESENT**

### **115/26 APOLOGIES FOR ABSENCE**

Apologies for absence to be received.

Cllrs to inform the Clerk by 5.00pm on 10<sup>th</sup> February 2026 if they will not be attending the meeting.

### **116/26 COUNCILLOR INFORMATION**

**Declaration of Pecuniary and Non-Pecuniary Interests**

**Changes to Register of Interest**

**Granting of Dispensation**

### **117/26 MINUTES OF THE PREVIOUS MEETING**

To receive and accept as a true record the Minutes of the Parish Council meeting held on 13<sup>th</sup> January and the Minutes of the EFCM held on 27<sup>th</sup> January 2026.

[Full Council Minutes & Agendas - Marden Parish Council - Marden Parish Council, Marden, Tonbridge \(mardenkent-pc.gov.uk\)](#)

*Copy in meeting pack.*

## **118/27 IDENTIFICATION OF ITEMS INVOLVING PUBLIC SPEAKING**

Members of the public to make themselves known to the meeting as to whether they wish to raise any issue under this item.

**The meeting to be adjourned for the following:**

### **PUBLIC FORUM**

Members of the public will be given the opportunity to raise any issue under this item.

### **EXTERNAL VERBAL REPORTS (if in attendance)**

County Councillor Report  
Borough Councillors Report  
Police

The meeting to be reconvened to discuss item 102/25 onwards.

## **119/26 CLERK'S REPORT**

To receive and note the Clerk's report.  
*Copy in meeting pack.*

## **120/26 PARISH MATTERS**

### **Reports from MBC and KCC**

Cllrs to receive and note written reports from Borough and County Councillors  
*Borough Cllr reports in meeting pack.*

### **Police Update/Report from Police Forum**

#### Crime Figures

Cllr Rabot to provide a report on receive crime figures.

Crime Figures can be found at: [Marden and Yalding | Your area | Kent Police | Kent Police](#)

#### Other Police Matters

Update from Police Surgery held on 4<sup>th</sup> February

Police and Community Protection Team will be in attendance at the Village Café on Friday 13<sup>th</sup> March

### **Communication**

#### Newsletter

[MPC Newsletters - Marden Parish Council Marden, Tonbridge, Kent - Marden Parish Council, Marden, Tonbridge](#)

### **Marden Flooding**

Cllrs to receive and updates from Southern Water

### **Infrastructure Spend Plan (ISP)**

Cllrs to receive any new requests for inclusion in the ISP

[MPC Infrastructure Spend Plan - Marden Parish Council - Marden Parish Council, Marden, Tonbridge](#)

### **Changing Rooms Refurbishment**

Cllrs to receive any updates on the refurbishment, tendering and discuss next steps.

### **Public Conveniences – Solar Panels**

Cllrs to receive updates on licence and structural work

### **Allotments**

Cllrs to receive update from Redrow solicitors.

Cllrs to consider next steps for allotment transfer.

### **Asset Transfer Working Group**

Cllrs to receive update from Working Group.

**Meeting with Katie Lam MP**

Cllrs to receive update from meeting held with Katie Lam on 30<sup>th</sup> January 2026.

**Meet the Council**

Cllrs to receive update from Meet the Council held on 31<sup>st</sup> January 2026

**Marden Parish Council Open Morning**

Cllrs to receive information regarding the open morning on 7<sup>th</sup> March 2026

**Chairmen's Board**

Cllrs to consider quotes received for updating the Chairmen's board in the Parish Office – report in meeting papers.

*In meeting pack*

**MPC Policies**

Cllrs to review Council and GDPR Policies for ratification at the March Full Council meeting. Links can be found at [Policies & Procedures - Marden Parish Council - Marden Parish Council, Marden, Tonbridge](#)

**Full Council Action Log**

For Cllrs to note.

[Full Council Meeting Action Log.xlsx](#)

**121/26 COMMITTEE REPORTS**

*All minutes from Committee meetings held since 13<sup>th</sup> January are in the meeting pack.*

**Amenities Committee**

Cllrs to note the Minutes of the Amenities Committee meeting held on 27<sup>th</sup> January which had previously been circulated and were available on the Parish Council website.

[Amenities Committee Minutes & Agendas - Marden Parish Council - Marden Parish Council, Marden, Tonbridge](#)

**Planning Committee**

Cllrs to note the Minutes of Planning Committee meeting held on 16<sup>th</sup> December and 6<sup>th</sup> January which had been previously circulated and available on the Parish Council website.

[Planning Committee Minutes & Agendas - Marden Parish Council - Marden Parish Council, Marden, Tonbridge](#)

**Finance Committee**

Cllrs to note the Minutes of the Finance Committee meeting held on 20<sup>th</sup> January which had previously been circulated and were available on the Parish Council website.

[Finance Committee Minutes & Agendas - Marden Parish Council - Marden Parish Council, Marden, Tonbridge](#)

**Conferences/Meetings/Webinars/Other attended**

Those in attendance to update the meeting on the following:

Community Forum – 22<sup>nd</sup> January

Memorial Hall Trustees meeting – 26<sup>th</sup> January

KALC Area Committee meeting – 26<sup>th</sup> January

Visit from Katie Lam – 30<sup>th</sup> January

Meet the Council – 31<sup>st</sup> January

KALC AI Training – 3<sup>rd</sup> February

KALC Neighbourhood Area Committees webinar – 4<sup>th</sup> February

Police Surgery – 4<sup>th</sup> February

Carbon Literacy Training – 5<sup>th</sup> February

School Parking (Staplehurst PC) – 9<sup>th</sup> February

**Conferences/Meetings/Webinars/Events forthcoming**

Village Events Sub-Group meeting – 12<sup>th</sup> February

Communications Sub-Group meeting – 12<sup>th</sup> February

Environmental Sub-Group meeting – 17<sup>th</sup> February  
Resilience Cluster Meeting – 26<sup>th</sup> February  
Reg 14 consultation – 2<sup>nd</sup> March to 17<sup>th</sup> April  
KALC – Supporting Older People webinar – 6<sup>th</sup> March  
MPC Open Morning – 7<sup>th</sup> March

### **122/26 CORRESPONDENCE**

The following items and for noting:  
Marden Parish Council Office Correspondence Log – January – *in meeting pack*  
Marden Parish Church Magazine  
KALC Newsletter  
Clerk/Council publications

### **123/26 FINANCE**

#### **Bank Statements:**

The Clerk to provide details at the meeting.

#### **Payments for Approval**

##### Invoices for Payment

Invoices due for payment to be submitted to the meeting.

#### **Grant Applications**

Cllrs to consider two grant applications received

#### **Parish Services Scheme Grant 2026/2027**

Cllrs to note amount due for 2026/27

#### **Purchase of Office/Planning Laptop**

Cllrs to consider quotes received and costs for upgrade to Windows 11 Pro

#### **Business Stream Account**

Cllrs to advise on the recent invoices received from Business Stream

### **124/26 HIGHWAYS AND PUBLIC TRANSPORT**

#### **Highways**

##### Highways Improvement Plan (HIP)

[MPC Highways Improvement Plan - Marden Parish Council - Marden Parish Council, Marden, Tonbridge](#)

##### Other Highways Issues

Update from Highways Working Group meeting – *notes in meeting pack*

##### Speedwatch

Cllrs to note dates for future sessions.

#### **Public Transport**

Meeting with Southeastern/Network Rail – update from meeting held on 9<sup>th</sup> January.

Meeting papers can be found separately to the agenda at: [Full Council Minutes & Agendas - Marden Parish Council - Marden Parish Council, Marden, Tonbridge](#)

If you have any questions etc that you wish to ask regarding this meeting please contact the Clerk on 01622 832305 or email [clerk@mardenkent-pc.gov.uk](mailto:clerk@mardenkent-pc.gov.uk)

Copies of agendas will be posted on the council's website, Facebook page and noticeboards or can be requested in advance by telephoning 01622 832305 or emailing [clerk@mardenkent-pc.gov.uk](mailto:clerk@mardenkent-pc.gov.uk)