



If you have any questions etc that you wish to ask regarding this meeting please contact the Clerk on 01622 832305 or email [clerk@mardenkent-pc.gov.uk](mailto:clerk@mardenkent-pc.gov.uk).

## **TO ALL MEMBERS OF MARDEN PARISH COUNCIL FINANCE COMMITTEE**

Dear Councillor

**YOU ARE HEREBY SUMMONED TO ATTEND** the meeting of Marden Parish Council Finance Committee to be held on Tuesday 28<sup>th</sup> April 2026 at 7.30pm in the Parish Office Meeting Room, Marden Memorial Hall, Goudhurst Road, Marden, Kent.

*Alison Hooker*

Alison Hooker (Mrs)  
Clerk to Marden Parish Council  
21<sup>st</sup> April 2026

### **040/26 PRESENT:**

### **041/26 APOLOGIES:**

To receive apologies.

Cllrs to inform the Clerk by 5pm on the day of the meeting if they will not be taking part in the meeting.

### **042/26 APPROVAL OF PREVIOUS MINUTES:**

To receive and approve the minutes of the meeting held on 20<sup>th</sup> January 2026.

### **043/26 CLLR INFORMATION**

#### **Declarations of Interest**

To receive any declarations of interest from Cllrs on agenda items.

#### **Granting of Dispensation**

Request for dispensation on any item on this agenda

### **044/26 IDENTIFICATION OF ITEMS INVOLVING PUBLIC SPEAKING**

Members of the public to inform the Clerk if they wish to comment on any item on the agenda.

### **045/26 FINANCIAL YEAR 2025/2026**

#### Income & Expenditure

The Clerk to provide details of the income and expenditure for the financial year 2025/2026.

Cllrs to receive and agree end of year income and expenditure for 2025/2026.

#### Bank Reconciliations to 31<sup>st</sup> March 2026

Cllrs to agree, and two Cllrs to sign, end of year bank reconciliations.

#### Internal Auditor

Confirmation of internal audit for end of year accounts.

#### External Auditor/AGAR form

Cllrs to note details of the AGAR to be put before Full Council for submission to Mazars by 30<sup>th</sup> June 2026.

**046/26 OTHER**

**Financial Policies/Documents**

Cllrs to review and agree financial policies for 2026/27.

**Terms of Reference**

Cllrs to consider report from Clerk regarding the number of appointed Cllrs to Finance Committee.

**047/26 INVOICES**

Invoices due for payment to be presented to the meeting.