



## **TO ALL MEMBERS OF MARDEN PARISH COUNCIL** **AMENITIES COMMITTEE**

Dear Councillor

**YOU ARE HEREBY SUMMONED TO ATTEND** the meeting of Amenities Committee meeting to be held on Tuesday 28<sup>th</sup> April 2026 at 8.00pm in the Parish Office Meeting Room, Marden Memorial Hall, Goudhurst Road, Marden, Kent

Rachel Weeks

Rachel Weeks (Miss)  
Deputy Clerk to Marden Parish Council  
Tuesday 21<sup>st</sup> April 2026  
01622 832305 / [deputyclerk@mardenkent-pc.gov.uk](mailto:deputyclerk@mardenkent-pc.gov.uk)

Members of the public and press are welcome to attend this meeting and may speak at the discretion of the Chairman and in accordance with standing order 1 e-g. Questions relating to any other items that are not on this agenda should be referred to the Chair of the Amenities Committee or Clerk as appropriate and outside this meeting.

The law allows the public proceedings of council meetings to be recorded, which includes filming as well as audio-recording. Photography is also permitted. By attending this meeting, you are consenting to be filmed. As a matter of courtesy, please advise the Clerk if you intend to record any part of the proceedings.

*Marden Parish Council operates under General Power of Competence since adopted on 7<sup>th</sup> May 2024. Minute Reference 012/24.*

There will be a short talk by Cheryl Mason of the High Weald Swifts prior to the start of the meeting.

### **AGENDA**

#### **103/26 PRESENT**

Cllrs to inform the Clerk by 5.00pm on the day of the meeting if they will be taking part in the meeting.

#### **104/26 APOLOGIES FOR ABSENCE**

To receive apologies for absence.

Cllrs to inform the Clerk by 5.00pm on the day of the meeting if they will not be taking part in the meeting.

Office Opening Times:  
Mondays, Tuesdays & Fridays 10am - 12 noon  
Email: [deputyclerk@mardenkent-pc.gov.uk](mailto:deputyclerk@mardenkent-pc.gov.uk)  
Website: [www.mardenkent-pc.gov.uk](http://www.mardenkent-pc.gov.uk)



**105/26 COUNCILLOR INFORMATION**

**Declaration of Pecuniary and Non-Pecuniary Interests  
Granting of Dispensation**

**106/26 MINUTES OF THE PREVIOUS MEETING**

To receive and accept as a true record the Minutes of the Amenities Committee meeting held on 24<sup>th</sup> March 2026.

**107/26 IDENTIFICATION OF ITEMS INVOLVING PUBLIC SPEAKING**

Members of the public to make themselves known to the meeting as to whether they wish to raise any issue under this item.

**108/26 DEPUTY CLERK REPORT**

Report to be submitted to Cllrs prior to the meeting

**109/26 OPEN SPACE****Playing Field**Play Inspection Report from MPC

Cllrs to accept the weekly reports received from the Caretaker.

Changing Rooms Refurbishment

Cllrs to be provided with any update on the project.

Basket Swing Replacement

Cllrs to discuss replacement of the basket swing and look at costings.

**Southons Field**Play Inspection Report from MPC

Cllrs to accept the weekly reports received from the Caretaker.

Goal Post on Southons Field

Cllrs to discuss options for replacing the goal post and costings.

Requests for Storage from Field Users

To consider both requests from regular field users.

**Other Open Space**Monthly Tree Inspections

Cllrs to receive monthly reports from the Caretakers.

Machinery for Village Caretaker

Cllrs to look at information on machinery, decide costings and add ons.

Notes of the Amenities Site Meetings

To receive notes of the Amenities Site Meetings that took place on Monday 13<sup>th</sup> April.

Caretaker's To Do List

To receive the Caretaker's To Do List.

**110/26 CEMETERY****Exclusive Right of Burial Certificates**

Cllrs to sign any Exclusive Right of Burial Certificates received in time of this meeting.

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**111/26 PUBLIC TOILETS AND CAR PARK****Public Toilet Issues**Solar Panels

Cllrs to be provided with any update on the project.

**Car Park Issues****112/26 AMENITIES SUB-COMMITTEES AND SUB-GROUPS****Environmental Sub-Group**Next Meeting

The Environmental Sub-Group will be meeting again on 16<sup>th</sup> June 2026.

**113/26 OUTSIDE BODIES REPORT****Memorial Hall**

Cllr Turner to provide an update.

**Youth Issues**

To receive any further update/information.

**114/26 AMENITIES MEETING ACTION LOG****Meeting Action Log**

The action log to be updated and circulated to Cllrs prior to the meeting.

**115/26 OTHER AMENITIES ISSUES FOR DECISION / NOTING****116/26 INVOICES FOR PAYMENT**

Invoices due to payment to be submitted to the meeting.

Meeting papers can be found separately to the agenda at: [Amenities Committee Minutes & Agendas - Marden Parish Council - Marden Parish Council, Marden, Tonbridge](#)

If you have any questions etc that you wish to ask regarding this meeting please contact the Deputy Clerk on 01622 832305 or email [deputyclerk@mardenkent-pc.gov.uk](mailto:deputyclerk@mardenkent-pc.gov.uk)

Copies of agendas will be posted on the council's website, Facebook page and noticeboards or can be requested in advance by telephoning 01622 832305 or emailing [deputyclerk@mardenkent-pc.gov.uk](mailto:deputyclerk@mardenkent-pc.gov.uk)

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