



**MINUTES OF THE MEETING OF THE MARDEN PARISH
COUNCIL AMENITIES COMMITTEE ON TUESDAY 25TH
MARCH 2025 COMMENCING AT 7.30PM AT THE ALLENS,
ALBION ROAD, MARDEN**

132/25 PRESENT

Cllrs Boswell (in the Chair), Dobinson, Gibson, Newton, Rabot, Summersgill, Tippen and Turner were present. The Deputy Clerk was also in attendance.

133/25 APOLOGIES

There were no apologies for this meeting.

134/25 COUNCILLOR INFORMATION

Declarations of Interest

Cllr Boswell declared an interest in item 138/25 (Southons Field) as a resident backing onto the field; Cllrs Tippen, Turner and Newton as Trustees of the Memorial Hall, declared an interest in item 144/25 (Memorial Hall).

Granting of Dispensation

There were no requests for dispensation.

135/25 APPROVAL OF PREVIOUS AMENITIES COMMITTEE MINUTES

Cllrs received and accepted, as a true record, the Minutes of the Amenities Committee meeting held on 25th February 2025. These were duly signed by the Chairman.

136/25 IDENTIFICATION OF ITEMS INVOLVING PUBLIC SPEAKING

There were no members of the public in attendance.

137/25 DEPUTY CLERK REPORT

The report was submitted to Cllrs prior to the meeting. The log replacement piece has been delivered to the office and will be installed by the Caretakers shortly. Letters have been delivered to the residents on the private drive of Southons Field and the old sign has been passed to the resident at Vinery House. The Clerks have heard that the TPO applied by the tree surgeon on the protected tree needs to be resubmitted. The Clerks will resubmit and will await the response from MBC. The new picnic benches will be ordered after 1st April and once an updated quote has been received. The Community Payback Team has cleared the area at The Chestnuts area on the Playing field. The bollards have now been installed at the Cemetery. The new noticeboard has been installed at the Playing Field. We are awaiting some nuts and bolts so that the windows can be added, once received, the Caretakers will put these up. Cllrs noted.

138/25 OPEN SPACE**Playing Field**Play Inspection Reports from MPC

The reports for the Playing Field Play Area, Napoleon Drive Play Area, the Sports Wall and the Outdoor Gym Equipment had been received from the Caretaker for MPC. There were no issues to report. Cllrs noted.

Southons FieldPlay Trail Inspection Report from MPC

The reports for the Play Trail, Swings and Football Goal Post had been received from the Caretaker for MPC with no new issues to report. Cllrs noted.

Other Open SpaceAmenities Site Meetings

Cllrs discussed dates for the Site Meetings and agreed to conduct all locations on one day on Friday 4th April at 9.00am starting at the Cemetery.

TreesMonthly Tree Inspections

The monthly tree inspections were not received in time for this meeting. The Deputy Clerk will chase.

139/25 CEMETERY**Exclusive Right of Burial Certificates**

There were five Exclusive Right of Burial Certificates and Cllrs Tippen and Rabot signed.

ICCM Journal

The Spring addition of the ICCM Journal had been received. An online version had been circulated to Cllrs prior to the meeting. A hard copy was shared at the meeting. Cllr Boswell shared an article on a Cemetery Photography Competition. The Deputy Clerk and Cllr Newton would look at taking a photo and entering the competition.

140/25 ALLOTMENTS

There were no further updates for this meeting.

141/25 PUBLIC TOILETS AND CAR PARK**Public Toilets**Update on Solar Panel Installation

There had been no update received in time for this meeting on the structural survey on the Public Toilets.

Car Park

There were no issues to report for this meeting.

142/25 ENVIRONMENTAL SUB-GROUP

The Environmental Sub-Group's next meeting will be 10th June 2025. The notes for the meeting held on 18th March 2025 were circulated to Cllrs prior to this meeting.

Domestic Retrofits Information Session by KCC

Following the meeting on 18th March, Cllr Boswell reported that Cllr Grace Couch, our Borough Councillor is looking to organise a session for Marden so that residents can attend.

143/25 CORRESPONDENCE

There was no correspondence received for this meeting.

144/25 OUTSIDE BODIES REPORTS

Memorial Hall

There were no new issues to report on the Marden Memorial Hall.

145/25 OUTSTANDING ISSUES

Outstanding Issues List

The Deputy Clerk had circulated the amended Outstanding Issues List. There had been an update on the CCTV since. The Clerk reports that the CCTV is going to be installed on 31st March 2025. Cllrs had agreed an updated quote at the Full Council meeting in February.

146/25 OTHER AMENITIES ISSUES FOR DECISION

Future Amenities Committee Meetings

Cllr Boswell suggested to Cllrs that future meetings be every two months. Cllr Tippen recommended that the meetings stay monthly but that the Chair and Deputy Clerk decide if there are any decisions on the agenda to warrant a meeting. If not, then the meeting should be cancelled. Cllrs agreed.

147/25 INVOICES FOR PAYMENT

The following invoices were put before Cllrs for payment:

Alison Hooker – Refreshments, Card, Warning Light - £91.80
 Chris Prince – Postcrete (Playing Field Notice Board) - £14.28
 Marden Memorial Hall – Hall Hire, Office Rent, Refuse - £340.00
 Rams Hill – Mower Repairs - £154.80
 Pitney Bowes – Postage/Admin - £417.50
 Pear Technology – MNP Map Layers - £171.00
 P&F Cleaning – Public Convenience - £725.00
 Employee March Salary – Final Salary Payment £1,294.80
 Total: £3,209.16

Cllrs agreed payments and Cllrs Turner and Rabot would authorise on Unity.

There being no further business, the meeting closed at 20.00.

Date:

Signed:

Cllr Boswell

Chairman, Amenities Committee

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