



If you have any questions etc that you wish to ask regarding this meeting please contact the Clerk on 01622 832305 or email [clerk@mardenkent-pc.gov.uk](mailto:clerk@mardenkent-pc.gov.uk).

## **TO ALL MEMBERS OF MARDEN PARISH COUNCIL**

Dear Councillor

YOU ARE HEREBY SUMMONED TO ATTEND the meeting of Marden Parish Council to be held on Tuesday 11<sup>th</sup> June 2024 at 7.30pm at The Allens, Albion Road, Marden, Kent.

*Alison Hooker*

Alison Hooker (Mrs)  
Clerk to Marden Parish Council

## **AGENDA**

### **018/24 PRESENT**

Cllrs to inform the Clerk by 5.00pm on the day of the meeting if they will be taking part in the meeting.

### **019/24 APOLOGIES FOR ABSENCE**

To receive apologies for absence.

Cllrs to inform the Clerk by 5.00pm on the day of the meeting if they will not be taking part in the meeting.

### **020/24 COUNCILLOR INFORMATION**

**Declaration of Pecuniary and Non-Pecuniary Interests**

**Changes to Register of Interest**

**Granting of Dispensation**

### **021/24 MINUTES OF THE PREVIOUS MEETING**

To receive and accept as a true record the Minutes of the Parish Council meeting held on 7<sup>th</sup> May 2024.

[Full Council Minutes & Agendas - Marden Parish Council - Marden Parish Council, Marden, Tonbridge \(mardenkent-pc.gov.uk\)](#)

### **022/24 IDENTIFICATION OF ITEMS INVOLVING PUBLIC SPEAKING**

Members of the public to make themselves known to the meeting as to whether they wish to raise any issue under this item.

The meeting to be adjourned for the following items:

#### **PUBLIC FORUM**

Members of the public will be given the opportunity to raise any issue under this item.

#### **EXTERNAL REPORTS**

**County Councillor Report**

**Borough Councillors Report**

**Police Report**

**Community Warden**

The meeting to be reconvened to discuss item 023/24 onwards.

### **023/24 CLERK'S REPORT**

To receive and note the Clerk's report.

**024/24 PARISH MATTERS****Reports from MBC and KCC****Police Update/Report from Police Forum**Crime Figures

Crime Figures can be found at: [Marden and Yalding | Your area | Kent Police | Kent Police](#)

Other Police Issues**Communication**Newsletter**Marden Flooding****Cemetery**Exclusive Right of Burial Certificates**Allotments**

Update to be provided to Cllrs following the Teams meeting held on 6<sup>th</sup> June 2024.

**Carbon Literacy Training**

All Cllrs to be encouraged to undertake Carbon Literacy Training. Cllr Boswell to update the meeting.

**Marden Railway Station**

Access for All Funding

[Railway stations awarded Access for All accessibility funding - GOV.UK \(www.gov.uk\)](#)

**025/24 COMMITTEE REPORTS****Amenities Committee**

To note the draft Minutes of Amenities Committee meeting held on 28<sup>th</sup> May had been previously circulated and available on the Parish Council website.

[Amenities Minutes and Agendas - Marden Parish Council - Marden Parish Council, Marden, Tonbridge \(mardenkent-pc.gov.uk\)](#)

**Planning Committee**

To note the draft Minutes of Planning Committee meeting held on 14<sup>th</sup> May 2024 had been previously circulated and available on the Parish Council website.

[Planning Committee Minutes & Agendas - Marden Parish Council - Marden Parish Council, Marden, Tonbridge \(mardenkent-pc.gov.uk\)](#)

**Finance Committee**

There was no Finance Committee meeting held in May.

Finance Committee to meet to review the changes in the Financial Regulations following update received from NALC.

**Conferences/Meetings/Webinars attended**

Those in attendance to update the meeting on the following:

Emergency Planning Training – 21<sup>st</sup> May 2024 (*Notes in meeting pack*)

Allotment Meeting – 6<sup>th</sup> June 2024 via Teams (*discussed at item 024/24*)

80<sup>th</sup> Anniversary D-Day Beacon Lighting – 6<sup>th</sup> June 2024

Highways Meeting – 10<sup>th</sup> June 2024 via Teams (*discussed at item 028/24*)

SLCC Clerks' Conference (Clerks Week) – 11<sup>th</sup> June 2024

Golding Homes event at The Cockpit – 12<sup>th</sup> June 2024

NALC Climate Change webinar – 26<sup>th</sup> June 2024

Community Forum – 27<sup>th</sup> June 2024

**Conferences/Meetings/Webinars/Events forthcoming**

Play Scheme – 22<sup>nd</sup> July to 2<sup>nd</sup> August

**026/24 CORRESPONDENCE****The Clerk**

May edition for information

**Clerks & Councils Direct**

May edition for information

**Volitalia Community Grants**

Email received from Volitalia (owners of Collier Street solar farm)

**Correspondence Log**

To receive a report from the Clerk regarding monitoring office correspondence.

**027/24 FINANCE****(A) Bank Statements:**

The Clerk to provide details at the meeting.

**(B) Direct Debits**

Cllrs to receive notification of direct debits from the Nat West account for the forthcoming year.

**(C) Transfer of Capital Funds**

Agreement of Transfer of Capital Funds from Santander.

**Opening of a CCLA Public Sector Deposit Fund Account**

Cllrs to resolve that agreement is given for the opening of a Public Sector Deposit Fund Account with CCLA and to add Cllrs to the mandate.

**CCLA Email Authorisation**

Cllrs to resolve that authority instructions be given via email to CCLA.

**Closure of Santander Account**

Cllrs to agree, once CCLA account is opened, that the transfer of capital funds from Santander to CCLA is undertaken in accordance with agreements.

**(D) Bank Mandates**

Bank Mandates to be updated following the elections for Nat West and Unity Bank accounts.

**Unity Trust Bank**

Cllrs to receive notification of the application to add Cllrs Rabot and Summersgill onto the Unity Trust bank mandate and the removal of all signatories who are no longer Cllrs.

**Nat West Bank**

Cllrs to resolve to give authorisation to the Clerk to add Cllrs Rabot and Summersgill on the bank mandate and remove all signatories who are no longer Cllrs.

**(E) Payments for Approval****Electronic Payments**

Invoices due to payment to be submitted to the meeting.

**028/24 HIGHWAYS AND PUBLIC TRANSPORT****Highways****Highways Improvement Plan**

Cllrs to be updated following meeting held on 10<sup>th</sup> June 2024.

New version of KCC Highways – HIP Information Pack

**Other Highways Issues****Public Transport**

Tuesday 4<sup>th</sup> June 2024

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Local electors and the press are entitled to listen to Parish Council Meetings but not to take part. An opportunity to speak will be given at the beginning of Council Business in line with MPC's Public Participation Policy [Microsoft Word - Public Participation Policy March 2024 \(mardenkent-pc.gov.uk\)](https://www.mardenkent-pc.gov.uk).