



TO ALL MEMBERS OF MARDEN PARISH COUNCIL AMENITIES COMMITTEE

Dear Councillor

YOU ARE HEREBY SUMMONED TO ATTEND the meeting of Amenities Committee meeting to be held on Tuesday 27th May 2025 at 7.30pm at The Allens, Albion Road, Marden, Kent.

Rachel Weeks

Rachel Weeks (Miss)
Deputy Clerk to Marden Parish Council
Tuesday 20th April 2025
01622 832305 / deputyclerk@mardenkent-pc.gov.uk

AGENDA

001/25 ELECTION OF CHAIRMAN

002/25 ELECTION OF VICE CHAIRMAN

003/25 PRESENT

Cllrs to inform the Clerk by 5.00pm on the day of the meeting if they will be taking part in the meeting.

004/25 APOLOGIES FOR ABSENCE

To receive apologies for absence.
Cllrs to inform the Clerk by 5.00pm on the day of the meeting if they will not be taking part in the meeting.

005/25 COUNCILLOR INFORMATION

Declaration of Pecuniary and Non-Pecuniary Interests
Granting of Dispensation

006/25 MINUTES OF THE PREVIOUS MEETING

To receive and accept as a true record the Minutes of the Amenities Committee meeting held on 22nd April 2025.

007/25 IDENTIFICATION OF ITEMS INVOLVING PUBLIC SPEAKING

Members of the public to make themselves known to the meeting as to whether they wish to raise any issue under this item.

008/25 DEPUTY CLERK REPORT

Report to be submitted to Cllrs prior to the meeting.

Office Opening Times:
Mondays, Tuesdays & Fridays 10am - 12 noon
Email: clerk@mardenkent-pc.gov.uk
Website: www.mardenkent-pc.gov.uk



009/25 OPEN SPACE**Playing Field**Play Inspection Report from MPC

Cllrs to accept the weekly reports received from the Caretaker.

Football Goal Posts

Cllrs to consider inviting local junior football teams to use pitch.

Southons FieldPlay Inspection Report from MPC

Cllrs to accept the weekly reports received from the Caretaker.

Southons Field Entrance Sign

To review sign sent from resident near Southons Field and discuss next steps.

Other Open SpaceMaintenance Action Plans

To review and agree the plans taking into account No Mow May going forward and maintenance timetable.

TreesMonthly Tree Inspections

Cllrs to receive monthly reports from the Caretakers.

010/25 CEMETERY**Exclusive Right of Burial Certificates**

Cllrs to sign any Exclusive Right of Burial Certificates received in time of this meeting.

Request for Burial Outside Boundary

Cllrs to consider request made by resident outside Parish boundary.

Container Location

Discuss location of container at the Cemetery.

011/25 ALLOTMENTS

The Clerk to report if there are any updates received in time for this meeting.

012/25 PUBLIC TOILETS AND CAR PARK**Public Toilet Issues**Update on Solar Panel Installation

To review quotes for work following the Structural Survey.

Car Park Issues**013/25 AMENITIES SUB-COMMITTEES AND SUB-GROUPS****Environmental Sub-Group**

The next Environmental Sub-Group meeting will be Tuesday 10th June.

MBC Big Day Out on 14th June**Retrofit Session****014/25 CORRESPONDENCE**

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015/25 OUTSIDE BODIES REPORT**Memorial Hall**

Cllr Turner to provide an update to the meeting.

016/25 OUTSTANDING ISSUES**Outstanding Issues List**

The list to be circulated to Cllrs prior to the meeting.

017/25 OTHER AMENITIES ISSUES FOR DECISION**018/25 INVOICES FOR PAYMENT**

Invoices due to payment to be submitted to the meeting.

If you have any questions etc that you wish to ask regarding this meeting, please contact the Deputy Clerk on 01622 832305 or email deputyclerk@mardenkent-pc.gov.uk.

Local electors and the press are entitled to listen to Parish Council Meetings but not to take part. An opportunity to speak will be given at the beginning of Council Business in line with MPC's Public Participation Policy which can be found at: [Council Policies and Procedures - Marden Parish Council - Marden Parish Council, Marden, Tonbridge](#)

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