



If you have any questions etc that you wish to ask regarding this meeting please contact the Clerk on 01622 832305 or email [clerk@mardenkent-pc.gov.uk](mailto:clerk@mardenkent-pc.gov.uk).

## **TO ALL MEMBERS OF HR SUB-COMMITTEE**

Dear Councillor

YOU ARE HEREBY SUMMONED TO ATTEND the meeting of Marden Parish Council HR Sub-Committee to be held on Thursday 5<sup>th</sup> June 2025 commencing at 12noon in the Parish Office Meeting Room, Goudhurst Road, Marden.

*Alison Hooker*

Alison Hooker (Mrs)  
Clerk to Marden Parish Council  
29<sup>th</sup> May 2025

### **AGENDA**

**01/25 ELECTION OF CHAIRMAN**

**02/25 ELECTION OF VICE-CHAIRMAN**

**03/25 PRESENT**

**04/25 APOLOGIES**

Please inform the Clerk of any apologies by 9am on 3<sup>rd</sup> June 2025.

**05/25 COUNCILLOR INFORMATION**

**Declaration of Interest**

**Granting of Dispensation**

**06/25 MINUTES OF PREVIOUS HR SUB-COMMITTEE MEETING**

Cllrs to receive, and agree, the minutes of the HR Sub-Committee meeting held on 15<sup>th</sup> April 2025.

**07/25 STAFFING/OFFICE ISSUES**

**Office Issues:**

To be raised at the meeting if required.

**Employees Handbook**

Cllrs to review and discuss the response received from Peninsula regarding suggested amendments to the handbook.

The Chairman will read out the following statement:

**I PROPOSE THAT PURSUANT TO PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960, THE PUBLIC BE EXCLUDED FROM THE MEETING**

**BECAUSE OF THE CONFIDENTIAL NATURE OF THE FOLLOWING BUSINESS  
TO BE TRANSACTED:**

**Part I of the meeting will be closed and all the following to discussed under  
Part II Confidential meeting.**

**08/25 CONFIDENTIAL STAFFING ISSUES**

**Other Staffing Issues**

Update from Appraisals

Other Confidential Staffing Issues