



If you have any questions etc that you wish to ask regarding this meeting please contact the Clerk on 01622 832305 or email clerk@mardenkent-pc.gov.uk.

BRIEFING NOTE FOR MARDEN PARISH COUNCIL MEETING TO BE HELD ON TUESDAY 9TH JULY 2024 COMMENCING AT 7.30PM AT THE ALLENS, ALBION ROAD, MARDEN

018/24 PRESENT

Cllrs to inform the Clerk by 5.00pm on the day of the meeting if they will be taking part in the meeting.

019/24 APOLOGIES FOR ABSENCE

To receive apologies for absence.

Cllrs to inform the Clerk by 5.00pm on the day of the meeting if they will not be taking part in the meeting.

020/24 COUNCILLOR INFORMATION

Declaration of Pecuniary and Non-Pecuniary Interests

Changes to Register of Interest

Granting of Dispensation

021/24 MINUTES OF THE PREVIOUS MEETING

To receive and accept as a true record the Minutes of the Parish Council meeting held on 7th May 2024. (Meeting due to be held on 11th June was cancelled due to meeting being inquorate).

[Full Council Minutes & Agendas - Marden Parish Council - Marden Parish Council, Marden, Tonbridge \(mardenkent-pc.gov.uk\)](#)

022/24 IDENTIFICATION OF ITEMS INVOLVING PUBLIC SPEAKING

Members of the public to make themselves known to the meeting as to whether they wish to raise any issue under this item.

The meeting to be adjourned for the following items:

PUBLIC FORUM

Members of the public will be given the opportunity to raise any issue under this item.

EXTERNAL REPORTS

County Councillor Report

Borough Councillors Report

Police Report

Community Warden

The meeting to be reconvened to discuss item 023/24 onwards.

023/24 CLERK'S REPORT

To receive and note the Clerk's report.

[In Meeting Papers Pack](#)

024/24 PARISH MATTERS

Reports from MBC and KCC

Police Update/Report from Police Forum

Crime Figures

Crime Figures can be found at: [Marden and Yalding | Your area | Kent Police | Kent Police](#)

Other Police Issues

Communication

Newsletter

Marden Flooding

Cemetery

Exclusive Right of Burial Certificates

Allotments

Update to be provided to Cllrs following the Teams meeting held on 6th June 2024.

Carbon Literacy Training

All Cllrs to be encouraged to undertake Carbon Literacy Training. Cllr Boswell to update the meeting.

Marden Railway Station

Cllrs to receive information regarding the Access for All Funding

[Railway stations awarded Access for All accessibility funding - GOV.UK \(www.gov.uk\)](http://www.gov.uk)

Cllrs to receive information regarding the Marden Railway Station Adoption Scheme

Marden Changing Rooms

Cllrs to consider draft documents to be submitted to MBC Planning Department following completion of plans.

025/24 COMMITTEE REPORTS

Amenities Committee

Cllrs to note the draft Minutes of Amenities Committee meeting held on 28th May and 25th June had been previously circulated and available on the Parish Council website.

[Amenities Minutes and Agendas - Marden Parish Council - Marden Parish Council, Marden, Tonbridge \(mardenkent-pc.gov.uk\)](http://mardenkent-pc.gov.uk)

Planning Committee

Cllrs to note the Minutes of Planning Committee meeting held on 14th May 2024, 4th June, 18th June and 2nd July had been previously circulated and available on the Parish Council website.

[Planning Committee Minutes & Agendas - Marden Parish Council - Marden Parish Council, Marden, Tonbridge \(mardenkent-pc.gov.uk\)](http://mardenkent-pc.gov.uk)

Finance Committee

There was no Finance Committee meeting held in May or June.

For information: Two Cllrs met with the Clerk to review the changes in the Financial Regulations following update received from NALC. This will be circulated to Finance Committee Councillors for their meeting on 30th July.

Conferences/Meetings/Webinars attended

Those in attendance to update the meeting on the following:

Emergency Planning Training – 21st May 2024 (*Notes in meeting pack*)

Allotment Meeting – 6th June 2024 via Teams (*discussed at item 024/24*)

80th Anniversary D-Day Beacon Lighting – 6th June 2024

Highways Meeting – 10th June 2024 via Teams (*discussed at item 028/24*)

KALC Area Committee Meeting – 10th June 2024

Ward Cluster Meeting – 11th June 2024

Maidstone Independent Advisory Group (IAG) for Maidstone Police Meeting – 11th June

Golding Homes event at The Cockpit – 12th June 2024

South Eastern Meeting (frontage) – 20th June 2024

Finance Workshop (Financial Regulations) – 22nd June 2024

Cemetery Sub-Committee Meeting – 24th June 2024

NALC Unleashing the Power to Tackle Climate Change – 26th June 2024

Community Forum – 27th June 2024

KALC Introduction to Planning – 27th June 2024

Police Surgery – 28th June 2024

HR Sub-Committee Meeting – 2nd July 2024

Environmental Sub-Group Meeting – 2nd July 2024

Family Hub Meeting – 4th July 2024
 Infrastructure Spend Plan meeting – 8th July 2024
 Nature Prescribing – 9th July 2024
Conferences/Meetings/Webinars/Events forthcoming
 Play Scheme – 22nd July to 2nd August
 KALC Area Committee Meeting – 29th July 2024
 Community Forum – 12th September

026/24 CORRESPONDENCE

Cllrs to receive the following correspondence:

Marden Parish Church Magazine

June and July editions

[Available at the meeting](#)

The Clerk

May edition for information

[Available at the meeting](#)

Clerks & Councils Direct

May and July editions for information

[Available at the meeting](#)

Voltalia Community Grants

Email received from Voltalia (owners of Collier Street solar farm)

[In Meeting Papers Pack](#)

Correspondence Log

To receive a report from the Clerk regarding monitoring office correspondence.

[In Meeting Papers Pack](#)

Paddock Wood Community Advice Centre

Cllrs to note letter of thanks.

[In Meeting Papers Pack](#)

KALC News

July edition

[Available at the meeting](#)

KCC Budget Consultation

[Budget Consultation 2025-26 | Let's talk Kent](#) – closes 7th August 2024

[Cllrs to view on line prior to the meeting.](#)

027/24 FINANCE

(A) Bank Statements:

The Clerk to provide details at the meeting.

(B) Direct Debits

Cllrs to receive notification of direct debits from the Nat West account for the forthcoming year.

[In Meeting Papers Pack](#)

(C) Transfer of Capital Funds

Agreement of Transfer of Capital Funds from Santander.

Opening of a CCLA Public Sector Deposit Fund Account

Cllrs to resolve that agreement is given for the opening of a Public Sector Deposit Fund Account with CCLA and to add Cllrs to the mandate.

CCLA Email Authorisation

Cllrs to resolve that authority instructions be given via email to CCLA.

Closure of Santander Account

Cllrs to agree, once CCLA account is opened, that the transfer of capital funds from Santander to CCLA is undertaken in accordance with agreements.

(D) Bank Mandates

Bank Mandates to be updated following the elections for Nat West and Unity Bank accounts.

Unity Trust Bank

Cllrs to receive notification of the application to add Cllrs Rabot and Summersgill onto the Unity Trust bank mandate and the removal of all signatories who are no longer Cllrs.

Nat West Bank

Cllrs to resolve to give authorisation to the Clerk to add Cllrs Rabot and Summersgill on the bank mandate and remove all signatories who are no longer Cllrs.

(E) Grant Request

Cllrs to consider a request for grant funding from Kent, Surrey and Sussex Air Ambulance Charity

Cllrs to consider a request for grant funding from Baby Umbrella Charity

[Papers \(C\) to \(E\) will be available at the meeting.](#)

(F) Payments for ApprovalElectronic Payments

Invoices due to payment to be submitted to the meeting.

028/24 HIGHWAYS AND PUBLIC TRANSPORT**Highways**Highways Improvement Plan

Cllrs to be updated following meeting held on 10th June 2024.

New version of KCC Highways – HIP Information Pack

[Available at the meeting.](#)

Other Highways Issues**Public Transport**

Thursday 4th July 2024

Parish Office, Goudhurst Road, Marden

01622 832305 / 07376 287981

clerk@mardenkent-pc.gov.uk / www.mardenkent-pc.gov.uk

Local electors and the press are entitled to listen to Parish Council Meetings but not to take part. An opportunity to speak will be given at the beginning of Council Business in line with MPC's Public Participation Policy [Microsoft Word - Public Participation Policy March 2024 \(mardenkent-pc.gov.uk\)](#).