



**BRIEFING NOTE FOR THE MEETING OF THE MARDEN PARISH COUNCIL  
AMENITIES COMMITTEE ON TUESDAY 28<sup>TH</sup> MAY 2024 TO BE HELD AT 7.30PM  
AT THE ALLENS, ALBION ROAD**

**001/24 ELECTION OF CHAIRMAN**

**002/24 ELECTION OF VICE CHAIRMAN**

Cllrs to inform the Deputy Clerk by 3.00pm on the day of the meeting if they will not be taking part in the meeting.

**003/24 PRESENT**

**004/24 APOLOGIES**

**005/24 COUNCILLOR INFORMATION**

**Declarations of Interest  
Granting of Dispensation**

**006/24 APPROVAL OF PREVIOUS AMENITIES COMMITTEE MINUTES**

The minutes of the meeting held on 23<sup>rd</sup> April 2024 to be agreed and signed as a true record.

**007/24 IDENTIFICATION OF ITEMS INVOLVING PUBLIC SPEAKING**

Members of the public to inform the Chairman if they wish to raise anything under this item or speak on any agenda item.

**008/24 DEPUTY CLERK REPORT**

Report to be submitted to Cllrs prior to the meeting.

**009/24 OPEN SPACE**

**Playing Field**

Play Inspection Report from MPC

Cllrs to accept the weekly reports received from Caretaker.

Football Changing Rooms

Update from meeting on Tuesday 7<sup>th</sup> May. **Cllrs to be updated on results of consultation and next steps.**

**Southons Field**

Play Trail Inspection Report from MPC

Cllrs to accept the weekly reports received from Caretaker.

Southons Field Event Dates

The list of future events would be circulated to Cllrs prior to the meeting.

**Other Open Space**

Site Meeting Dates

Cllrs to discuss having both site meetings during the week.

**Trees**

Monthly Tree Inspections

Cllrs to accept the monthly reports received from Caretakers.

**010/24 CEMETERY**

**011/24 ALLOTMENTS**

No issues to report for this meeting.

**012/24 PUBLIC TOILETS AND CAR PARK****Public Toilet Issues****Car Park Issues****013/24 ENVIRONMENTAL SUB-GROUP****Next Meeting**The Sub-Group met on 30<sup>th</sup> April 2024 and Cllr Boswell to update Cllrs.**014/24 CORRESPONDENCE**

No correspondence received for this meeting.

**015/24 HEALTH AND WELLBEING**

Nature Prescribing update from Cllr Boswell.

**016/24 OUTSIDE BODIES REPORTS****Memorial Hall**Next meeting to be held on Monday 3<sup>rd</sup> June 2024. The Clerk will provide a report.**Village Events**The 80<sup>th</sup> Commemoration of D-Day event on Southons Field - Thursday 6<sup>th</sup> June 2024. **Cllrs to be updated on preparations for the event.****Marden Summer Playscheme****Cllrs to be updated on preparations for Playscheme.****017/24 OUTSTANDING ISSUES****Outstanding Issue List**

The list to be circulated prior to the meeting.

**018/24 OTHER AMENITIES ISSUES FOR DECISION****Windsor Meadow/Parsonage Footpath**

Cllrs to discuss email received from resident.

**Rookery Path Gates/Fence**Maintenance of gates/fencing on Rookery Path. **Update on response from management company.****019/24 INVOICES FOR PAYMENT**

Invoices to be submitted at the meeting.



Rachel Gillis Coates (Ms) / Deputy Clerk to Marden Parish Council

Tuesday 21<sup>st</sup> May 2024

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