



## **BRIEFING NOTE**

**For the meeting of Amenities Committee meeting to be held on Tuesday 25th March 2025 at 7.30pm at The Allens, Albion Road, Marden, Kent.**

### **132/25 PRESENT**

Cllrs to inform the Clerk by 5.00pm on the day of the meeting if they will be taking part in the meeting.

### **133/25 APOLOGIES FOR ABSENCE**

To receive apologies for absence.

Cllrs to inform the Clerk by 5.00pm on the day of the meeting if they will not be taking part in the meeting.

### **134/25 COUNCILLOR INFORMATION**

Declaration of Pecuniary and Non-Pecuniary Interests

Granting of Dispensation

### **135/25 MINUTES OF THE PREVIOUS MEETING**

To receive and accept as a true record the Minutes of the Amenities Committee meeting held on 25<sup>th</sup> February 2025.

### **136/25 IDENTIFICATION OF ITEMS INVOLVING PUBLIC SPEAKING**

Members of the public to make themselves known to the meeting as to whether they wish to raise any issue under this item.

### **137/25 DEPUTY CLERK REPORT**

Report to be submitted to Cllrs prior to the meeting.

### **138/25 OPEN SPACE**

#### **Playing Field**

Play Inspection Report from MPC

Cllrs to accept the weekly reports received from the Caretaker.

#### **Southons Field**

Play Inspection Report from MPC

Cllrs to accept the weekly reports received from the Caretaker.

#### **Other Open Space**

Amenities Site Meetings

Dates to be decided for the next Amenities Site Meetings in April. **Cllrs to discuss dates in April and agree.**

#### **Trees**

Monthly Tree Inspections

Cllrs to receive monthly reports from the Caretakers.

Office Opening Times:

Mondays, Tuesdays & Fridays 10am - 12 noon

Email: [clerk@mardenkent-pc.gov.uk](mailto:clerk@mardenkent-pc.gov.uk)

Website: [www.mardenkent-pc.gov.uk](http://www.mardenkent-pc.gov.uk)



**139/25 CEMETERY****Exclusive Right of Burial Certificates**

Cllrs to sign any Exclusive Right of Burial Certificates received in time of this meeting. **Any certificates received in time will be produced at the meeting.**

**ICCM Journal**

**A link will be circulated prior to the meeting for the online version. A hard copy will be available at the meeting.**

**140/25 ALLOTMENTS**

The Clerk to report if there are any updates received in time for this meeting.

**141/25 PUBLIC TOILETS AND CAR PARK****Public Toilet Issues**

Update on Solar Panel Installation

**Any update received in time will be given at the meeting.**

**Car Park Issues****141/25 ENVIRONMENTAL SUB-GROUP**

The Environmental Sub-Group met on Tuesday 18<sup>th</sup> March.

Domestic Retrofits Information Session by KCC

Cllr Boswell to update the meeting following Environmental Sub-Group Meeting.

**Notes from the Environmental Sub-Group meeting on 18<sup>th</sup> March would be circulated prior to the meeting including information regarding Domestic Retrofits for Cllrs to discuss.**

**142/25 CORRESPONDENCE****143/25 OUTSIDE BODIES REPORT**

Memorial Hall

**144/25 OUTSTANDING ISSUES****Outstanding Issues List**

The list to be circulated to Cllrs prior to the meeting.

**145/25 OTHER AMENITIES ISSUES FOR DECISION****146/25 INVOICES FOR PAYMENT**

If you have any questions etc that you wish to ask regarding this meeting, please contact the Deputy Clerk on 01622 832305 or email [deputyclerk@mardenkent-pc.gov.uk](mailto:deputyclerk@mardenkent-pc.gov.uk). Local electors and the press are entitled to listen to Parish Council Meetings but not to take part. An opportunity to speak will be given at the beginning of Council Business in line with MPC's Public Participation Policy [Microsoft Word - Public Participation Policy March 2024 \(mardenkent-pc.gov.uk\)](#)

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