



TO ALL MEMBERS OF MARDEN PARISH COUNCIL **AMENITIES COMMITTEE**

Dear Councillor

YOU ARE HEREBY SUMMONED TO ATTEND the meeting of Amenities Committee meeting to be held on Tuesday 23rd September 2025 at 7.30pm at The Allens, Albion Road, Marden, Kent.

Rachel Weeks

Rachel Weeks (Miss)
Deputy Clerk to Marden Parish Council
Tuesday 16th September 2025
01622 832305 / deputyclerk@mardenkent-pc.gov.uk

AGENDA

033/25 PRESENT

Cllrs to inform the Clerk by 5.00pm on the day of the meeting if they will be taking part in the meeting.

034/25 APOLOGIES FOR ABSENCE

To receive apologies for absence.
Cllrs to inform the Clerk by 5.00pm on the day of the meeting if they will not be taking part in the meeting.

035/25 COUNCILLOR INFORMATION

Declaration of Pecuniary and Non-Pecuniary Interests
Granting of Dispensation

022/25 MINUTES OF THE PREVIOUS MEETING

To receive and accept as a true record the Minutes of the Amenities Committee meeting held on 22nd July 2025.

023/25 IDENTIFICATION OF ITEMS INVOLVING PUBLIC SPEAKING

Members of the public to make themselves known to the meeting as to whether they wish to raise any issue under this item.

024/25 DEPUTY CLERK REPORT

Report to be submitted to Cllrs prior to the meeting.

Office Opening Times:
Mondays, Tuesdays & Fridays 10am - 12 noon
Email: clerk@mardenkent-pc.gov.uk
Website: www.mardenkent-pc.gov.uk



025/25 OPEN SPACE**Playing Field**Play Inspection Report from MPC

Cllrs to accept the weekly reports received from the Caretaker.

Caretakers To Do List

A new Caretakers To Do List was created in September.

Southons FieldPlay Inspection Report from MPC

Cllrs to accept the weekly reports received from the Caretaker.

Other Open SpaceStrategically Important Play Areas (SIPA)

MBC are gathering information about future play provision in the borough and the condition of the play spaces. Cllrs to answer questions about MPC owned play areas at Marden Playing Field and Southons Field.

Machinery for Open Space

Cllrs to discuss current MPC owned machinery and discuss future needs.

TreesMonthly Tree Inspections

Cllrs to receive monthly reports from the Caretakers.

026/25 CEMETERY**Exclusive Right of Burial Certificates**

Cllrs to sign any Exclusive Right of Burial Certificates received in time of this meeting.

Hedgerow Planting

Cllrs to discuss planting more hedgerow at the extended

ICCM Journal

Autumn ICCM journal received and Cllrs to review.

027/25 PUBLIC TOILETS AND CAR PARK**Public Toilet Issues****Car Park Issues****028/25 AMENITIES SUB-COMMITTEES AND SUB-GROUPS****Environmental Sub-Group**

The Environmental Sub-Group meeting took place on Tuesday 29th July.

Notes of the meeting were circulated to Cllrs.

Estate Management Plan

Cllrs to review and agree the Estate Management Plan.

Nature Recovery Plan

Discuss whether to complete an expression of interest form.

029/25 OUTSIDE BODIES REPORT**Memorial Hall**

Cllr Turner to provide an update following the meeting of the Trustees that took place on Monday 14th July and Monday 8th September 2025.

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Youth Issues

Update from Cllr Rabot on detached youth activities on the Playing Field.

030/25 OUTSTANDING ISSUES**Outstanding Issues List**

The list to be circulated to Cllrs prior to the meeting.

031/25 OTHER AMENITIES ISSUES FOR DECISION**032/25 INVOICES FOR PAYMENT**

Invoices due to payment to be submitted to the meeting.

If you have any questions etc that you wish to ask regarding this meeting, please contact the Deputy Clerk on 01622 832305 or email deputyclerk@mardenkent-pc.gov.uk.

Local electors and the press are entitled to listen to Parish Council Meetings but not to take part. An opportunity to speak will be given at the beginning of Council Business in line with MPC's Public Participation Policy which can be found at: [Council Policies and Procedures - Marden Parish Council - Marden Parish Council, Marden, Tonbridge](#)

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