



If you have any questions etc that you wish to ask regarding this meeting please contact the Clerk on 01622 832305 or email clerk@mardenkent-pc.gov.uk.

TO ALL MEMBERS OF MARDEN PARISH COUNCIL FINANCE COMMITTEE

Dear Councillor

YOU ARE HEREBY SUMMONED TO ATTEND the meeting of Marden Parish Council Finance Committee to be held on Tuesday 21st January 2025 at 7.30pm in the Parish Office Meeting Room, Marden Memorial Hall, Goudhurst Road, Marden, Kent.

Alison Hooker

Alison Hooker (Mrs)
Clerk to Marden Parish Council

AGENDA

024/25 PRESENT:

025/25 APOLOGIES:

To receive apologies.

Cllrs to inform the Clerk by 5pm on the day of the meeting if they will not be taking part in the meeting.

026/25 APPROVAL OF PREVIOUS MINUTES:

To receive and approve the minutes of the meeting held on 29th October 2024.

027/25 CLLR INFORMATION

Declarations of Interest

To receive any declarations of interest from Cllrs on agenda items.

Granting of Dispensation

Request for dispensation on any item on this agenda

028/25 IDENTIFICATION OF ITEMS INVOLVING PUBLIC SPEAKING

Members of the public to inform the Clerk if they wish to comment on any item on the agenda.

029/25 UPDATE FROM HR SUB-COMMITTEE MEETING

Meeting held on 6th January 2025. Minutes had been circulated prior to the meeting.

A confidential staffing report would be submitted to Finance Committee before the meeting.

Cllrs to be provided with an update at the meeting.

030/25 FINANCIAL YEAR 2024/2025

Quarter 3 report

The Clerk had circulated Quarter 3 income and expenditure to Cllrs prior to meeting.

Cllrs to consider, and agree, Quarter 3 accounts.

Additional expenditure for this financial year

Cllrs to consider additional expenditure for this financial year

031/25 2025/26 INCOME & EXPENDITURE

Appointment of Internal Auditor

Cllrs to consider the quotes received for internal auditors and to appoint one from 1st April 2025.

Other

Cllrs to consider an Environmental Budget heading in 2025/26 budget proposals.

Cllrs to consider costings for the purchase of a projector and thermal imaging camera for 2025/26.

032/25 BUDGET 2025/26

Cllrs to confirm the budget for the next financial year to be submitted to the Extraordinary Full Council Meeting on 28th January.

034/25 PRECEPT 2025/26

Cllrs to agree the Precept for 2025/26 which would be submitted for agreement at the Extraordinary Full Council meeting on 28th January.

035/25 OTHER

Bank Reconciliations

Cllrs to agree and sign Q3 bank reconciliations.

MPC Financial Policies and Risk Assessments

Cllrs to review the policies and risk assessments relevant to Finance Committee to put before Full Council at its March meeting.

036/25 INVOICES

Invoices due for payment to be presented to the meeting.