

Risk assessment – Marden Cemetery

All employers must conduct a risk assessment. If you have fewer than five employees you don't have to write anything down.

Company name: **MARDEN PARISH COUNCIL**

Date of risk assessment: **August 2024**

MARDEN CEMETERY – Page 1 of 2

No.	Hazard Description	How could harm occur?	Who could be harmed?	Control measures to be implemented	H/M/L
1	Slips and trips	Injury from trips over memorials, tree roots or slips on paths (moss/wet).	Employees Visitors	Regular checks of headstones/memorials Moss clearance on footpaths Regular check for tree roots	M
2	Vehicles	Vehicles within the cemetery boundary	Employees Visitors Funeral employees	Vehicle signage Minimum speed limit 5mph Staff to wear hi-viz jackets Gates to be kept locked unless permission given to access cemetery Prior approval for funeral companies, gravediggers and memorial stonemason vehicles to be given.	L
3	Manual Handling	Muscular injuries	Employees	Staff to be aware of manual handling techniques/ training given if relevant Two or more people to undertake moving of heavy items	M
4	Loose memorial stones	Crushing, injury	Employees Visitors	Regular checks of headstones (see Memorial safety risk assessment) Laying down/staking of memorials Signage	H

No.	Hazard Description	How could harm occur?	Who could be harmed?	Control measures to be implemented	H/M/L
5	Bonfires	Burns Smoke inhalation	Employees Visitors	Fire to be located away from the public area Caretaker to always be in attendance whilst fire is lit Always site away from trees, buildings and overhead wires etc	L
6	Gates and Fencing	Cuts Finger entrapment	Employees Visitors	Inspect regular for defects	L
7	Lone Working	Physical and verbal abuse Ill-health Injury	Employees	Employees to inform Parish Office where working. (see Lone Working Policy)	M
8	Grounds Maintenance	Injury from equipment	Employees Visitors	Employees to wear PPE and to report any defects to Parish Office for replacement Follow manufacturer's instructions when operating equipment Never strim/mow in vicinity of visitors/other users of the cemetery	M
9	Litter collection	Cuts	Employees	Staff to wear appropriate PPE Dispose of litter in appropriate containers 1 st Aid kits to be made available to employees	L
10	Seating	Splinters Falls	Employees Visitors	Ensuring all seating is regularly inspected	L
11	Trees	Injury from overhanging branches, falling trees	Employees Visitors	3-year tree audit undertaken Monthly (and after high winds) visual check/monitoring undertaken by caretaker Immediate action to be taken if urgent or monitor	M

Risk assessment to be reviewed if no longer be valid (eg following an accident in the workplace or if there are any significant changes to hazards, such as new work equipment or work activities)