



## **TO ALL MEMBERS OF MARDEN PARISH COUNCIL AMENITIES COMMITTEE**

Dear Councillor

**YOU ARE HEREBY SUMMONED TO ATTEND** the meeting of Amenities Committee meeting to be held on Tuesday 22<sup>nd</sup> April 2025 at 7.30pm at The Allens, Albion Road, Marden, Kent.

*Rachel Weeks*

Rachel Weeks (Miss)  
Deputy Clerk to Marden Parish Council  
Monday 14<sup>th</sup> April 2025  
01622 832305 / deputyclerk@mardenkent-pc.gov.uk

### **AGENDA**

#### **147/25 PRESENT**

Cllrs to inform the Clerk by 5.00pm on the day of the meeting if they will be taking part in the meeting.

#### **148/25 APOLOGIES FOR ABSENCE**

To receive apologies for absence.

Cllrs to inform the Clerk by 5.00pm on the day of the meeting if they will not be taking part in the meeting.

#### **149/25 COUNCILLOR INFORMATION**

Declaration of Pecuniary and Non-Pecuniary Interests  
Granting of Dispensation

#### **150/25 MINUTES OF THE PREVIOUS MEETING**

To receive and accept as a true record the Minutes of the Amenities Committee meeting held on 25<sup>th</sup> March 2025.

[Amenities Committee Minutes & Agendas - Marden Parish Council - Marden Parish Council, Marden, Tonbridge](#)

#### **151/25 IDENTIFICATION OF ITEMS INVOLVING PUBLIC SPEAKING**

Members of the public to make themselves known to the meeting as to whether they wish to raise any issue under this item.

#### **152/25 DEPUTY CLERK REPORT**

Report to be submitted to Cllrs prior to the meeting.

Office Opening Times:  
Mondays, Tuesdays & Fridays 10am - 12 noon  
Email: [clerk@mardenkent-pc.gov.uk](mailto:clerk@mardenkent-pc.gov.uk)  
Website: [www.mardenkent-pc.gov.uk](http://www.mardenkent-pc.gov.uk)



**153/25 OPEN SPACE****Playing Field**Play Inspection Report from MPC

Cllrs to accept the weekly reports received from the Caretaker.

Request for use of Playing Field

Cllrs to consider a request received for use of Marden Playing Field for an event and the use of electricity and water.

**Southons Field**Play Inspection Report from MPC

Cllrs to accept the weekly reports received from the Caretaker.

**Other Open Space**Annual Play Inspections

The Annual Play Inspections were circulated to Councillors prior to the meeting.

**Trees**Monthly Tree Inspections

Cllrs to receive monthly reports from the Caretakers.

**154/25 CEMETERY****Exclusive Right of Burial Certificates**

Cllrs to sign any Exclusive Right of Burial Certificates received in time of this meeting.

**Soil Waste Collection Quotes**

Cllrs to receive the quotes and to discuss/agree on contractor.

**Storage**

Cllrs to discuss storage at the Cemetery.

**156/25 ALLOTMENTS**

The Clerk to report if there are any updates received in time for this meeting.

**157/25 PUBLIC TOILETS AND CAR PARK****Public Toilet Issues**Update on Solar Panel Installation

The Clerk to provide an update on the solar panel installation.

Water Refill Station Quotes

Cllrs to review quotes and discuss next steps.

**Car Park Issues****158/25 AMENITIES SUB-COMMITTEES AND SUB-GROUPS****Environmental Sub-Group**

The next Environmental Sub-Group meeting will be Tuesday 10<sup>th</sup> June.

**Village Events Sub-Group**

The Village Events Sub-Group met on Monday 10<sup>th</sup> February. The notes were circulated prior to this meeting. The Sub-Group discussed the plans forthcoming 80<sup>th</sup> Anniversary of VE Day event.

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**Playscheme Sub-Group**

Update from the Playscheme Sub-Group who met on 24<sup>th</sup> March.

**Open Spaces Sub-Committee**

The Amenities Site Meetings took place on Friday 4<sup>th</sup> April and the notes were circulated prior to this meeting.

**159/25 CORRESPONDENCE**

No correspondence received prior to the meeting.

**160/25 OUTSIDE BODIES REPORT****Memorial Hall**

The AGM and Committee meeting were held on 31<sup>st</sup> March 2025. Cllr Turner to provide an update to the meeting.

**161/25 OUTSTANDING ISSUES****Outstanding Issues List**

The list to be circulated to Cllrs prior to the meeting.

**162/25 OTHER AMENITIES ISSUES FOR DECISION****Buddy Bench**

Cllrs to consider request from resident to reinstate the “Ken Rhodes” bench to a buddy/friendship bench.

**163/25 INVOICES FOR PAYMENT**

Invoices due to payment to be submitted to the meeting.

If you have any questions etc that you wish to ask regarding this meeting, please contact the Deputy Clerk on 01622 832305 or email [deputyclerk@mardenkent-pc.gov.uk](mailto:deputyclerk@mardenkent-pc.gov.uk).

Local electors and the press are entitled to listen to Parish Council Meetings but not to take part. An opportunity to speak will be given at the beginning of Council Business in line with MPC’s Public Participation Policy which can be found at: [Council Policies and Procedures - Marden Parish Council - Marden Parish Council, Marden, Tonbridge](#)

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