



**DRAFT MINUTES OF THE MEETING OF THE FINANCE COMMITTEE ON
TUESDAY 21ST JANUARY 2025 IN THE PARISH OFFICE MEETING ROOM,
MARDEN MEMORIAL HALL, GOUDHURST ROAD, MARDEN COMMENCING AT
7.30PM**

024/25 PRESENT:

Cllrs Adam, Boswell, Gibson, Tippen and Turner (in the Chair) were present. The Clerk was also in attendance.

025/25 APOLOGIES:

No apologies were received.

026/25 APPROVAL OF PREVIOUS MINUTES:

Cllrs received, and accepted, the minutes of the Finance Committee meeting held on 29th October 2024. These were duly signed by the Chairman.

027/25 CLLR INFORMATION

Declarations of Interest

There were no declarations of interest

Granting of Dispensation

There were no requests for dispensation

028/25 IDENTIFICATION OF ITEMS INVOLVING PUBLIC SPEAKING

There were no members of the public in attendance.

029/25 UPDATE FROM HR SUB-COMMITTEE MEETING

Meeting held on 6th January 2025

The draft minutes had been circulated prior to the meeting along with a confidential staffing report, the contents of which would be incorporated into the budget proposals.

030/25 FINANCIAL YEAR 2024/2025

Quarter 3 report

Cllrs had received the Quarter 3 income and expenditure report prior to meeting and agreed the figures.

It was noted that the installation costs for play equipment were out of the revenue budget however, Cllrs agreed that this should be out of reserves. Therefore, the Clerk would amend the Q3 expenditure spreadsheet.

Additional expenditure for this financial year

Other than the known expenditure no other expenditure was foreseen for the remainder of the financial year.

031/25 2025/26 INCOME & EXPENDITURE

Appointment of Internal Auditor

Cllrs considered the quotes received for internal auditors and agreed to appoint Mulberry Internal Auditors from 1st April 2025.

Other

Cllrs considered Environmental Budget heading in 2025/26 budget proposals. However, no report had been received as to what expenditure may be incurred so this was deferred until such time further details became available.

Cllrs to consider costings for the purchase of a projector and thermal imaging camera for 2025/26. It was proposed to seek Cllr Newton's advice on a suitable projector up to £1,000. However, Cllrs agreed, following a verbal report given by Cllr Boswell, to as the Environmental Sub-Group to look at costings for a thermal survey to be undertaken rather than a purchase of a camera.

032/25 BUDGET 2025/26

Cllrs discussed the budget drafted in November and revised it with updates/information received since the last Finance meeting.

034/25 PRECEPT 2025/26

Following the setting of the budget Cllrs proposed the Precept for 2025/26 of £209,526.23 which would be submitted for agreement at the Extraordinary Full Council meeting on 28th January.

035/25 OTHER**Bank Reconciliations**

These would be deferred until the end of the year review.

MPC Financial Policies and Risk Assessments

The Clerk had reviewed the policies and Financial risk assessment which were highlighted to Cllrs. These were agreed and would be submitted to March Full Council meeting for ratification.

036/25 INVOICES**Invoices**

There were no invoices due for payment.

There being no further business the meeting closed at 9.16pm.

Date:

Signed:

Cllr Andy Turner

Chairman, Finance Committee

Marden Parish Council. Parish Office, Goudhurst Road, Marden

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