



TO ALL MEMBERS OF MARDEN PARISH COUNCIL AMENITIES COMMITTEE

Dear Councillor

YOU ARE HEREBY SUMMONED TO ATTEND the meeting of Amenities Committee meeting to be held on Tuesday 27th January 2026 at 7.40pm at The Allens, Albion Road, Marden, Kent (meeting starting later due to EFCM Meeting at 7.30pm)

Rachel Weeks

Rachel Weeks (Miss)
Deputy Clerk to Marden Parish Council
Tuesday 20th January 2026
01622 832305 / deputyclerk@mardenkent-pc.gov.uk

Members of the public and press are welcome to attend this meeting and may speak at the discretion of the Chairman and in accordance with standing order 1 e.g. Questions relating to any other items that are not on this agenda should be referred to the Chair of the Council or Clerk as appropriate and outside this meeting.

The law allows the public proceedings of council meetings to be recorded, which includes filming as well as audio-recording. Photography is also permitted. By attending this meeting, you are consenting to be filmed. As a matter of courtesy, please advise the Clerk if you intend to record any part of the proceedings.

Marden Parish Council operates under General Power of Competence since adopted on 7th May 2024. Minute Reference 012/24.

AGENDA

061/26 PRESENT

Cllrs to inform the Clerk by 5.00pm on the day of the meeting if they will be taking part in the meeting.

062/26 APOLOGIES FOR ABSENCE

To receive apologies for absence.

Cllrs to inform the Clerk by 5.00pm on the day of the meeting if they will not be taking part in the meeting.

063/26 COUNCILLOR INFORMATION

**Declaration of Pecuniary and Non-Pecuniary Interests
Granting of Dispensation**

Office Opening Times:

Mondays, Tuesdays & Fridays 10am - 12 noon

Email: deputyclerk@mardenkent-pc.gov.uk

Website: www.mardenkent-pc.gov.uk



064/26 MINUTES OF THE PREVIOUS MEETING

To receive and accept as a true record the Minutes of the Amenities Committee meeting held on 25th November 2025.

[attachments.asp](#)

065/26 IDENTIFICATION OF ITEMS INVOLVING PUBLIC SPEAKING

Members of the public to make themselves known to the meeting as to whether they wish to raise any issue under this item.

066/26 DEPUTY CLERK REPORT

Report to be submitted to Cllrs prior to the meeting

067/26 OPEN SPACE

Playing Field

[Play Inspection Report from MPC](#)

Cllrs to accept the weekly reports received from the Caretaker.

[Strategically Important Play Area \(SIPA\) Funding](#)

Discuss response from MBC and options for Playing Field – *details in meeting pack*.

Southons Field

[Play Inspection Report from MPC](#)

Cllrs to accept the weekly reports received from the Caretaker.

[Purchase of a storage container](#)

Cllrs to consider the purchase of a storage container (following decision made at Finance Committee) to replace the metal shed – see *attached report*

[Hedging](#)

Cllrs to agree appointing contractor to undertake the cutting back of boundary hedges.

Other Open Space

[Site Meetings](#)

Cllrs to agree dates for the site meetings for March/April.

[Trees](#)

[Monthly Tree Inspections](#)

Cllrs to receive monthly reports from the Caretakers.

068/26 CEMETERY

Exclusive Right of Burial Certificates

Cllrs to sign any Exclusive Right of Burial Certificates received in time of this meeting.

[ICCM Journal](#)

For noting

[Tree Planting](#)

Cllrs to note trees/hedging have been delivered by MBC and that the planting is due to take place on 24th January 2026.

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Container entrance

Cllrs to consider request from caretakers to place a hard surface at the entrance to the container – *see attached report*.

Cemetery Rules

Cllrs to consider wording for the rear of the cemetery regarding “no dogs”.

069/26 PUBLIC TOILETS AND CAR PARK

Public Toilet Issues

Solar Panels

Cllrs to view the quotes received on the structural work and agree contractor (previous contractor now unable to undertake work).

Cllrs to be provided with any other update on the project.

Baby Changing Facilities

Parish Council had received an email with a request to consider having baby changing facilities at the Public Toilets. Cllrs to discuss. – *request attached*

Car Park Issues

070/26 AMENITIES SUB-COMMITTEES AND SUB-GROUPS

Environmental Sub-Group

Next Meeting

The next Environmental Sub-Group meeting is due to be held on 17th February commencing at 6.30pm.

Carbon Literacy Training

Training available on 5th February 2026

Green Homes Event

Cllr Boswell to provide Cllrs with information on the above.

071/26 OUTSIDE BODIES REPORT

Memorial Hall

Meeting held on 26th January 2026 - Cllr Turner to provide an update.

Youth Issues

Cllr Rabot to provide a verbal report to Cllrs on proposed youth provision.

072/26 OUTSTANDING ISSUES

Outstanding Issues List

The list to be circulated to Cllrs prior to the meeting.

073/26 OTHER AMENITIES ISSUES FOR DECISION / NOTING

Village Litter Pick

Cllrs to agree a date for 2026 village litter pick.

Marden at Christmas

Cllrs to note meeting due to be held on 12th February.

074/26 INVOICES FOR PAYMENT

Invoices due to payment to be submitted to the meeting.

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Meeting papers can be found separately to the agenda at: [Amenities Committee Minutes & Agendas - Marden Parish Council - Marden Parish Council, Marden, Tonbridge](#)

If you have any questions etc that you wish to ask regarding this meeting please contact the Deputy Clerk on 01622 832305 or email deputyclerk@mardenkent-pc.gov.uk

Copies of agendas will be posted on the council's website, Facebook page and noticeboards or can be requested in advance by telephoning 01622 832305 or emailing deputyclerk@mardenkent-pc.gov.uk

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