



**DRAFT MINUTES OF THE FULL COUNCIL MEETING HELD ON TUESDAY 10TH
DECEMBER 2024 AT THE ALLENS, ALBION ROAD, MARDEN COMMENCING AT
7.30PM**

081/24 PRESENT

Cllrs Adam, Boswell, Dobinson, Gibson, Newton, Tippen (in the chair) and Turner. Borough Cllr Russell, one member of the public and the Clerk were also in attendance. Jon Goda was also in attendance for item 086/24 - Co-option of Councillor.

082/24 APOLOGIES FOR ABSENCE

Cllrs Rabot and Summersgill had given their apologies. Borough Cllr Couch had also given her apologies.

083/24 COUNCILLOR INFORMATION

Declaration of Pecuniary and Non-Pecuniary Interests

Cllr Tippen declared an interest in item 089/24 as resident in close proximity of Little Cheveney Farm application.

Changes to Register of Interest

There were no changes to Cllrs Registers of Interest.

Granting of Dispensation

There were no requests for dispensation.

084/24 MINUTES OF THE PREVIOUS MEETING

Cllrs received and accepted as a true record the Minutes of the Parish Council meeting held on 12th November 2024. The Chairman duly signed the minutes.

085/24 IDENTIFICATION OF ITEMS INVOLVING PUBLIC SPEAKING

Member of the public may wish to comment on item 089/24 Little Cheveney Farm solar farm application.

The meeting was adjourned for the following items:

PUBLIC FORUM

No item was raised under this item.

EXTERNAL REPORTS - VERBAL

County Councillor Report:

Not in attendance

Borough Councillors Report

Cllr Russell had submitted a written report which was at item 088/24 but raised that Borough Cllrs were still waiting for decision to be made on the budget and strategic plan.

The meeting was reconvened to discuss item 086/24 onwards.

086/24 CO-OPTION OF COUNCILLOR

An application had been received to fill one of the two vacancies and the candidate was in attendance. He explained the current situation regarding the Reed Court Farm planning application and made Cllrs aware that he was the spokesperson on this application for residents but would be kept separate from Parish Council role.

Cllrs then voted unanimously to co-opt Jon Goda onto Marden Parish Council.

Cllr Goda duly signed the Declaration of Office which was witnessed by the Clerk.

087/24 CLERK'S REPORT

Cllrs received and noted the Clerk's report.

088/24 PARISH MATTERS

Written Reports received from MBC and KCC

These had been circulated to Cllrs prior to the meeting.

Police Update

Crime Figures

Crime Figures can be found on the Kent Police website.

Other Police Issues

The Police Independent Advisory Group was meeting at Marden Memorial Hall this evening which Cllr Rabot was attending.

Communication

Newsletter

Cllr Boswell will start to draft the next edition shortly.

Marden Flooding/Water

Following the recent storms it seems as though the sewers had held and not overflowed.

However, there are still problems under Pattenden Lane railway bridge. The Clerk was asked to raise with Kent Highways Manager for this area and arrange a meeting to discuss further.

The Clerk was also asked to raise this at the next railway meeting.

Marden Changing Room

Further information had been received from the architect. It was proposed that this would be discussed following the Planning Committee next Tuesday to report back to the January Full Council meeting.

Cemetery

Exclusive Right of Burial Certificates

There were no Exclusive Rights of Burial Certificates to sign.

Marden PC Quality of Life Survey

Cllrs agreed the content of this survey and the Deputy Clerk would start setting up a Microsoft Form which would be trialled by Cllrs prior to going live in the New Year.

Marden at Christmas event – 7th December 2024

A brief report was given and it was felt, other than the weather, that this was a good event. A full report would be given at the Amenities Committee meeting.

Southons Field Hire

Cllrs considered the information received regarding car parking at the 10k event in June 2025. Cllrs agreed, in principle, for the increase in car numbers but the Clerk would speak to the organisers regarding contingency wet weather plans.

KALC Community Award Scheme 2025

Cllrs were asked for nominations for the above award with names to the Clerk by the January Full Council meeting. The Deputy Clerk would be asked to put something on social media asking for nominations.

089/24 COMMITTEE REPORTS

Amenities Committee

Cllrs noted the Minutes of Amenities Committee meeting held on 26th November and were available on the Parish Council website.

Planning Committee

Cllrs noted the Minutes of Planning Committee meeting held on 19th November and were available on the Parish Council website.

There had been no Planning Committee meeting on 3rd December. Therefore, the following two submissions of details applications are to be discussed:

Submission of Details Application

24/504845/SUB – Land North of Little Cheveney Farm, Sheephurst Lane, Marden
 Submission of details pursuant to conditions 10 – Arboricultural Method Statement and Tree Protection, 11 – Construction Environmental Management Plan, 16 – River Buffer Zone (point 1), and 17 – Surface Water Drainage. Subject to APP/U2235/W/23/3321094 (22/501335/FULL)

Cllrs noted application but did not wish to comment.

24/504893/SUB – Bens Oak, Goudhurst Road, Marden

Submission of details pursuant to condition 3 – Glazing Details. Subject to 24/500316/FULL
 Cllrs noted application but did not wish to comment.

Finance Committee

There was no Finance Committee meeting held in November.

Conferences/Meetings/Webinars attended

Those in attendance to update the meeting on the following:

Environmental Sub-Group – 19th November: Report was given to the November Amenities Committee

KCC Highways Seminar – 20th November: Cllr Tippen attended and had circulated the slides earlier today and briefed the meeting on what was discussed.

KALC Area Committee – 25th November: Cllr Tippen attended and reported to the meeting.

KALC Parish Liaison Meeting – 2nd December: Cllr Tippen attended and reported to the meeting.

KALC PROW Training – 4th December: Cllrs Boswell and Newton attended and a report would be circulated to Cllrs.

Independent Advisory Group – 10th December: Cllr Rabot was attending this meeting.

Conferences/Meetings/Webinars/Events forthcoming

PPG Meeting – 12th December: Cllr Tippen will be attending.

090/24 CORRESPONDENCE**Consultation: Enabling Remote Access and Proxy Voting for Local Authorities**

Cllrs completed the survey and the Clerk would submit prior to the closing date.

MPC Correspondence Log

Cllrs received and noted the office correspondence log for November

Cllrs received the following correspondence:

Marden Parish Church Magazine

December edition for information - noted

KALC Newsletter

December edition – previously circulated to Cllrs

The Clerk magazine

November edition – noted.

091/24 FINANCE**(A) Bank Statements:**Revenue Accounts

Nat West: £15,107.04

Unity Trust: £67,131.48

Capital Account

Santander: £72,582.55

The Clerk reported that an application has been submitted to Santander to transfer all the funds held to CCLA.

(B) Payments for Approval

The following invoices were due for payment:

Castle Water: cemetery water supply - £12.99

Castle Water: changing rooms water supply - £7.28

The Hop Press: newsletter printing - £1,410.00

Cllr Tippen: Highways Seminar travel expenses - £17.70

Cllr Turner: Food Hygiene Training - £21.60

Marden Memorial Hall: Hall hire, office rent and refuse x 2 - £663.00

Stanleys: Fuel and BBQ gas - £101.27

Cloudy IT: monthly IT support - £225.60

Graham Carey: contracted grounds maintenance - £435.00

KALC: Clerks Conference x 2 - £168.00

Alison Hooker: Christmas and miscellaneous supply - £313.83

TOTAL: £3,376.27

Cllrs agreed payments and Cllrs Adam and Turner would authorise payments on Unity.

December staff salaries were authorised prior to the meeting by Cllrs Newton and Tippen.

(C) Solicitors Quotes

The Clerk had circulated three quotes for solicitors fees in regard to land transfer work. Cllrs reviewed this and agreed to accept the quote from Buss Murton solicitors.

092/24 HIGHWAYS AND PUBLIC TRANSPORT

Highways

Fingerposts

Cllrs were provided with an update report on the fingerpost repair. Cllrs considered costings involved and accepted quote from Wright Landscapes to undertake the work.

Public Transport

A response had been received from South Eastern regarding a further meeting which was proposed to be in London. Cllr Adam agreed to attend in person but the Clerk was asked to contact South Eastern to ascertain whether this could also be a Teams meeting for other Cllrs to take part.

Cllr Adam reported that the timetable is due to change on 15th December 2024.

There being no further business the meeting was closed at 9.05pm

The Chairman wished everyone a lovely Christmas and a Happy New Year.

Cllr Kate Tippen, Chairman

Date: 13th January 2025

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