



BRIEFING NOTE

For the meeting of Amenities Committee meeting to be held on Tuesday 22nd April 2025 at 7.30pm at The Allens, Albion Road, Marden, Kent.

147/25 PRESENT

Cllrs to inform the Clerk by 5.00pm on the day of the meeting if they will be taking part in the meeting.

148/25 APOLOGIES FOR ABSENCE

To receive apologies for absence.

Cllrs to inform the Clerk by 5.00pm on the day of the meeting if they will not be taking part in the meeting.

149/25 COUNCILLOR INFORMATION

Declaration of Pecuniary and Non-Pecuniary Interests
Granting of Dispensation

150/25 MINUTES OF THE PREVIOUS MEETING

To receive and accept as a true record the Minutes of the Amenities Committee meeting held on 25th March 2025.

[Amenities Committee Minutes & Agendas - Marden Parish Council - Marden Parish Council, Marden, Tonbridge](#)

151/25 IDENTIFICATION OF ITEMS INVOLVING PUBLIC SPEAKING

Members of the public to make themselves known to the meeting as to whether they wish to raise any issue under this item.

152/25 DEPUTY CLERK REPORT

Report to be submitted to Cllrs prior to the meeting.

153/25 OPEN SPACE

Playing Field

Play Inspection Report from MPC

Cllrs to accept the weekly reports received from the Caretaker.

Request for use of Playing Field

Cllrs to consider a request received for use of Marden Playing Field for an event and the use of electricity and water. **Request circulated prior to meeting.**

Southons Field

Play Inspection Report from MPC

Cllrs to accept the weekly reports received from the Caretaker.

Other Open Space

Annual Play Inspections

The Annual Play Inspections were circulated to Councillors prior to the meeting.

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TreesMonthly Tree Inspections

Cllrs to receive monthly reports from the Caretakers.

154/25 CEMETERY**Exclusive Right of Burial Certificates**

Cllrs to sign any Exclusive Right of Burial Certificates received in time of this meeting.

Soil Waste Collection Quotes

Cllrs to receive the quotes and to discuss/agree on contractor. **A list of the quotes from different companies were circulated prior to the meeting.**

Storage

Cllrs to discuss storage at the Cemetery. **Quote information received circulated prior to meeting.**

156/25 ALLOTMENTS

The Clerk to report if there are any updates received in time for this meeting.

157/25 PUBLIC TOILETS AND CAR PARK**Public Toilet Issues**Update on Solar Panel Installation

The Clerk to provide an update on the solar panel installation. **The Clerk had emailed the latest update to all Councillors.**

Water Refill Station Quotes

Cllrs to review quotes and discuss next steps. **The Deputy Clerk had found examples of costings online and circulated to Councillors.**

Car Park Issues**158/25 AMENITIES SUB-COMMITTEES AND SUB-GROUPS****Environmental Sub-Group**

The next Environmental Sub-Group meeting will be Tuesday 10th June.

Village Events Sub-Group

The Village Events Sub-Group met on Monday 10th February. The notes were circulated prior to this meeting. The Sub-Group discussed the plans forthcoming 80th Anniversary of VE Day event.

Playscheme Sub-Group

Update from the Playscheme Sub-Group who met on 24th March. **The notes were circulated prior to the meeting.**

Open Spaces Sub-Committee

The Amenities Site Meetings took place on Friday 4th April and the notes were circulated prior to this meeting.

159/25 CORRESPONDENCE

No correspondence received prior to the meeting.

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160/25 OUTSIDE BODIES REPORT**Memorial Hall**

The AGM and Committee meeting were held on 31st March 2025. Cllr Turner to provide an update to the meeting.

161/25 OUTSTANDING ISSUES**Outstanding Issues List**

The list to be circulated to Cllrs prior to the meeting.

162/25 OTHER AMENITIES ISSUES FOR DECISION**Buddy Bench**

Cllrs to consider request from resident to reinstate the “Ken Rhodes” bench to a buddy/friendship bench. **The Deputy Clerk had circulated information prior to the meeting.**

163/25 INVOICES FOR PAYMENT

Invoices due to payment to be submitted to the meeting.

If you have any questions etc that you wish to ask regarding this meeting, please contact the Deputy Clerk on 01622 832305 or email deputyclerk@mardenkent-pc.gov.uk. Local electors and the press are entitled to listen to Parish Council Meetings but not to take part. An opportunity to speak will be given at the beginning of Council Business in line with MPC’s Public Participation Policy [Microsoft Word - Public Participation Policy March 2024 \(mardenkent-pc.gov.uk\)](#)

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