



If you have any questions etc that you wish to ask regarding this meeting please contact the Clerk on 01622 832305 or email clerk@mardenkent-pc.gov.uk.

TO ALL MEMBERS OF MARDEN PARISH COUNCIL FINANCE COMMITTEE

Dear Councillor

YOU ARE HEREBY SUMMONED TO ATTEND the meeting of Marden Parish Council Finance Committee to be held on Tuesday 28th October 2025 at 7.45pm in the Parish Office Meeting Room, Marden Memorial Hall, Goudhurst Road, Marden, Kent.

Alison Hooker

Alison Hooker (Mrs)
Clerk to Marden Parish Council

011/25 PRESENT:

012/25 APOLOGIES:

To receive apologies.

Cllrs to inform the Clerk by 5pm on the day of the meeting if they will not be taking part in the meeting.

013/25 APPROVAL OF PREVIOUS MINUTES:

To receive and approve the minutes of the meeting held on 28th July 2025.

014/25 CLLR INFORMATION

Declarations of Interest

To receive any declarations of interest from Cllrs on agenda items.

Granting of Dispensation

Request for dispensation on any item on this agenda

015/25 IDENTIFICATION OF ITEMS INVOLVING PUBLIC SPEAKING

Members of the public to inform the Clerk if they wish to comment on any item on the agenda.

016/25 UPDATE FROM HR SUB-COMMITTEE MEETING

Meeting held on 28th October 2025.

Cllrs to be provided with an update at the meeting.

017/25 FINANCIAL YEAR 2025/2026

Quarter 2 report

The Clerk had circulated Quarter 2 income and expenditure to Cllrs prior to meeting.

Cllrs to consider, and agree, Quarter 2 accounts.

Additional expenditure for this financial year

Cllrs to consider additional expenditure for this financial year:

Grounds maintenance machinery

Funding request

018/25 CAPITAL ACCOUNT

The Clerk to provide a report on the capital income and expenditure and details of monies to be transferred to the CCLA account now that Santander has been closed.

019/25 2026/27 INCOME & EXPENDITURE

Fees

Cllrs to accept proposals set by relevant Committees in regard to Open Space hire, Play Scheme fees, Cemetery fees and other ad hoc income.

Other Income and Expenditure

Cllrs to consider additional income and expenditure for the next financial year including:

Salaries – proposal put forward by HR Sub-Committee

Increase in subscriptions and other revenue expenditure

CIL/S106 expenditure

Additional training costs

Other proposals submitted by Committees

MPC Website

Cllrs to receive report on proposal from the Communications Sub-Group for a new website from 2026 for Marden PC and consider costings to incorporate into the budget for 2026/27

020/25 DRAFT BUDGET

Cllrs to begin drafting the budget for the next financial year.

021/25 OTHER FINANCIAL ISSUES

Bank Reconciliations

Cllrs to agree and sign Q1 and Q2 bank reconciliations.

022/25 INVOICES

Invoices due for payment to be presented to the meeting.